

SECTION V FINANCE

5.1 REVENUE

5.1.1 Payment of Regular Dues

- A. Dues are payable to the NMAA and must be postmarked on or before September 15th.
- B. Upon written request to the Director, a school may arrange for quarterly payments.
- C. Schools that are delinquent at the end of the fiscal year in payment of membership dues are not eligible for participation in activities sanctioned by the Association until all financial responsibilities have been met.
- D. Schools who drop out of the Association, are not in good standing, or are suspended, must pay delinquent dues before they are eligible for reinstatement.

5.1.2 Post-Season, Playoff, and State Tournament/Meet Receipts

Percentages of gate receipts remitted from post-season events are set annually by the Board upon recommendation from the Director. District-level event deficits are the responsibility of the participating schools.

5.1.3 Audit

Financial records of the Association are audited yearly by a Certified Public Accountant and are presented to the Board of Directors. Copies of the audited financial statements are provided to the State Education Agency and are made available upon request.

5.1.4 Fees/Penalties

- A. All member schools are required to attend the Annual Meeting in the Fall as scheduled by the Director. While there is no fee for this, all schools must be represented. A \$250.00 fine will be assessed for non-attendance.
- B. Late Payments for Invoices and Sports Financial Reports

The New Mexico Activities Association will notify superintendents or headmasters of each member school via certified mail by June 15th of the current fiscal year of their outstanding financial responsibilities. If late payments for invoices or sports financial reports (including the receipt of unused tickets as part of the reconciliation of 1st round of state playoffs) are not received by the NMAA by the last business day of the current fiscal year ending June 30th, the following penalties may apply:

- The member school may be suspended (“inactive” status) as a member school for the following school year or until all financial responsibilities are satisfied.
- The Executive Director of the NMAA may impose a fine of up to \$2,500.00 to the member school.
- The member school must fully resolve all financial responsibilities and ticket reconciliations for post season playoffs for consideration of reestablishing themselves as an “active” NMAA member.

- A member school wishing to reestablish themselves as an “active” member must appeal their case to the NMAA Board of Directors. Meetings of the Board to hear an appeal will be as scheduled by the Board, but no later than the next regularly scheduled meeting of the Board. A minimum of five (5) board members must be present to hear the appeal.
- C. Requests for sanction of an "extended" trip outside the state of New Mexico must be submitted at least 90 days prior to the event. A fine, determined by the Executive Director, may be assessed if the request is not received within the appropriate timeline.
- D. Delinquent reporting of beginning of school information (see 3.9.2). Penalty to be determined by the Board.
- E. Season reporting (see 3.9.3) penalty to be determined by the Board.
- F. Violation of Rule 7.4 – Out of Season Coaching During the School Year. Member school will be fined \$2,500.00 for the first offense; \$5,000.00 for the second offense.
- G. Forfeiture fees (See 3.11.4, 5.1.6 and 5.1.7)
- H. Non-Completion of District Clinic (A \$100 fine will be assessed for each missed clinic):
 1. Baseball
 2. Basketball
 3. Cheer/Drill/Dance
 4. Cross Country
 5. Football
 6. Golf
 7. Soccer
 8. Softball
 9. Tennis
 10. Track and Field
 11. Volleyball
 12. Wrestling
 13. Swimming and Diving
- I. Submission of cross country meet results after the posted deadline will result in a \$500 fine to the district host. (See 7.14.3)
- J. Changes made to track and field team state championship entries after the published entry deadline will result in a \$500 fine. (7.22.3.B)
- K. Changes made to swimming and diving team state championship entries after the published entry deadline will result in a \$500 fine. (7.20.2 B)
- L. Submission of district wrestling rosters after the deadline or submission of rosters with inaccurate records/results will result in a \$250 fine. (7.24.4.C)
- M. Request for Appeal - minimum appeal fee of \$250 not to exceed \$500 may be incurred. (See Section 13.1.2)

5.1.5 Assessments

The Association may levy assessments on its members, as deemed necessary by the Board.

5.1.6 Forfeits at Senior High School Level

It is recommended that game contracts provide a forfeiture fee to be paid should there be a failure on the part of either party to carry out the written arrangements agreed upon.

Note: To ensure compliance, contracts inclusive of forfeiture fees are necessary when two teams are scheduled to compete against one another. In sporting events where multiple teams will compete in a contest (ex. cross country, track and/or swim meets) contracts inclusive of forfeiture fees are at the discretion of the host school’s administration.

- A. Any school that, without just cause, withdraws its team from a contracted game, or does not pay a forfeiture fee that was due during the same season, may be sanctioned by the Director. Failure of a team to participate in a contracted contest between two schools shall constitute a forfeit unless the two schools mutually agree to re-schedule the contest.
- B. When schools do not have a forfeiture fee in their contract for a regular season event and cannot resolve the failure of one school to fulfill the contract, the Board has established minimum forfeiture fees as follows:
 - 1. **Minimum forfeiture fees:** If not already in the contract, this applies to both regular season games and tournaments. Other costs of conducting the contest, as well as lost revenues may be taken into consideration by the Director in assessing the fee owed by the school for failing to meet the obligations of the written or unwritten agreement.

	<u>Football/Basketball</u>	<u>Other Sports</u>
AA, A, 6-Man, 8-Man	\$1,000	\$500
AAA	\$1,500	\$750
AAAA	\$2,000	\$1,000
AAAAA	\$3,000	\$1,500

- 2. The school may be required to appear before the Board to justify its future participation in that sport.
- 3. Payment of the forfeiture fee does not relieve the school of responsibility to fulfill the spirit of the contract by honoring that site when playing future games with that school.

5.1.7 Forfeits at Junior/Middle School Level

It is recommended that game contracts provide a forfeiture fee to be paid should there be a failure on the part of either party to carry out arrangements agreed upon.

- A. If two weeks (14 calendar days) notice is not provided before the cancellation of a game/contest/event, a forfeiture fee may be imposed. By mutual agreement, the forfeiture can be waived.
- B. When schools do not have a forfeiture fee in their contract for a regular season event and cannot resolve the failure of one school to fulfill the contract, the Board has established minimum forfeiture fees as follows:

<u>Football</u>	<u>Basketball</u>	<u>Other Sports</u>
\$200	\$150	\$100

Note: If not already in the contract, this applies to both regular season games and tournaments. Other costs of putting on the contest, as well as lost revenues may also be taken into consideration by the Director in assessing the fee owed by the school for failing to meet the obligations of the written or unwritten agreement.

New Mexico Activities Association

OFFICIALS' FEES
Effective July 1, 2015

5.2.1 Officials Assignor Fees

SPORT	HIGH SCHOOL ASSIGNOR'S FEE	MIDDLE SCHOOL ASSIGNOR'S FEE
BASEBALL	\$112.50	\$50.00
BASKETBALL	\$150.00 <i>Boys & Girls - JV & C</i>	\$75.00 (Boys & Girls)
FOOTBALL	\$75.00	\$50.00
SOCCER	\$225.00 <i>Boys & Girls - Varsity, JV & C</i>	\$75.00
SOFTBALL	\$112.50	\$50.00
VOLLEYBALL	\$112.50 <i>Varsity, JV, C</i>	\$50.00
WRESTLING	\$75.00	\$40.00

Note: Assignment of varsity contests for basketball and football are paid by the schools to the NMAA through their membership dues. The Varsity Regional Assignors in those sports are then paid by the NMAA.

Schools with additional levels of play (i.e., 9th grade & C-team) should pay the assignor \$37.50 per each gender/level of competition.

Schools without a level of play (i.e., no C-team) should deduct \$37.50 from the assignor's fee per each gender/level they do not have.

5.2.2 REGULAR SEASON OFFICIALS' FEES

Officials are paid the following fees, plus applicable mileage, meal and rider fees. **Note:** **Beginning July 1, 2013, all ninth grade games played in all sports at the junior high OR high school levels will be paid at the JV rate.**

	<u>VARSITY</u>	<u>JV/9th GRADE</u>	<u>Jr. High 7/8</u>
Baseball (All Classes)	\$54.00	\$38.00	\$27.00
Basketball (All Classes)	\$54.00	\$38.00	\$27.00
Football (All Classes)	\$65.00	\$46.00	\$32.00

Soccer (All Classes)	\$54.00	\$38.00	\$27.00
Softball (All Classes)	\$47.00	\$34.00	\$27.00
Volleyball (All Classes)	\$47.00	\$34.00	\$27.00
		<i>\$22.00 per pool play match at the varsity level</i>	
		<i>\$18.00 per pool play match at the high school sub-varsity/9th grade level</i>	
		<i>\$14.00 per pool play match at the middle school level (7th & 8th)</i>	
Wrestling (All classes - Duals)	\$47.00	\$34.00	\$27.00
	\$4.00 per match for varsity regular season tournaments		
	\$3.00 per match for JV/C/9 th regular season tournaments		
	\$2.50 per match for Junior High (7 th /8 th) regular season tournaments		

Volleyball Line Judges (ONLY if NMOA-registered officials are utilized by schools):

Regular Season Varsity Rate:	\$17.00 per match
Regular Season Sub-Varsity Rate:	\$12.00 per match

Swimming & Diving (All Classes)

\$40.00 per meet – Referee
\$29.00 per meet – Stroke & Turn Judges

Track & Field (All Classes)

\$84.00	All day meet, preliminaries and finals, track and field events for boys and girls
\$56.00	Half day meet, finals only, both track and field events for boys and girls
\$72.00	All day meet, preliminaries and finals, both track and field for boys OR girls
\$56.00	All dual, triangular and quadrangular meets
\$56.00*	Track referee only – all day meets as described above
\$56.00*	Field referee only – all day meets as described above
	<i>*Must hire both track and field referees if this format is used.</i>
\$56.00	Additional for pre-meet seeding, heating, etc. optional if school/referee so agree)
\$96.00	Two-day meet (afternoon or evening day one, morning day two), both track and field for boys and girls
\$67.00 ea.	Track referee and field referee – same format as above

Spirit (All Classes)

\$84.00	All Day competition - technical official
\$72.00	All Day competition - performance official
\$56.00	All Day competition - single discipline performance official
\$56.00	1/2 Day competition - technical official
\$47.00	1/2 Day competition - performance official
\$37.00	1/2 Day competition - single discipline performance official

POST-SEASON OFFICIALS' FEES

	<u>BASEBALL</u>	<u>SOFTBALL</u>	<u>BASKET- BALL</u>	<u>FOOTBALL</u>
District Tournament	N/A	N/A	\$60.00	N/A
State Round of 12	N/A	N/A	N/A	\$67.00
State Quarterfinal	N/A	N/A	N/A	\$69.00
State Semifinal	N/A	N/A	N/A	\$75.00
State Final	N/A	N/A	N/A	\$79.00
State (incl. 1 st Round)	\$65.00	\$57.00	\$65.00	N/A

	SOCCER	VOLLEYBALL	VB LINE JUDGE	WRESTLING
District Tournament	N/A	\$53.00	\$22.00	\$4.25/match
State (incl. 1st Round)	\$65.00	\$57.00	\$27.00	\$4.75/match

MILEAGE, MEAL AND RIDER FEE PAYMENTS FOR ALL CONTESTS

Officials' expenses for regular season and play-off games/matches in all sports:

- (1) Reimbursement of an official's expenses (meal or per diem) is based on one-way mileage intended to reach the site of a game/match/event is as follows:
 - 51 miles to 150 miles=one meal @ \$10
 - Over 150 miles=two meals @ \$15
- (3) Per diem (where applicable) is \$75 per day providing the official spends the night.
- (4) Mileage is paid at the rate of **\$.405** per mile round trip from the official's **hometown** (*new, effective July 1, 2009*).
 - a) **EXCEPTION:** If an official chooses to affiliate him/herself with a group from outside of his/her hometown where a local group exists, they will not be paid mileage from their home town. For example, if an official lives in Alamogordo but chooses to officiate with the Las Cruces association rather than the Alamogordo association, he/she would NOT be paid mileage from Alamogordo to Las Cruces for the game because he/she has made the choice to officiate outside of his/her home town, where a local group exists.
 - b) Only ONE driver will be paid for each contest. This will be paid to the official on the crew who travels the furthest. Issues with multiple drivers must be solved between the officials and the assignor prior to the game. For example, if a game in Carlsbad is being officiated by an official from Loving and an official from Artesia, the mileage may be split between the two officials. It is the responsibility of the "crew chief" to notify the school of the split mileage or the officials can work out splitting the mileage on their own, which has been a practice for officials for quite some time.
- (5) A rider fee of \$10 is paid to officials who are riding (non-drivers only) on trips of 51 miles or more one-way.

5.2.4 Officials Initiation Fees and Annual Dues

A. Fees/Dues

Active	\$50.00 (first sport), \$40.00 (each additional sport)
High School Sub-Varsity/ Junior High	\$30.00 per sport
Reciprocal	\$20.00
Associate	\$20.00
Spirit	\$30.00
Swimming & Diving	\$30.00
Track & Field	\$30.00
New, Initiation	\$5.00*

*Each new member must pay an initiation fee in addition to annual dues when he/she first applies for membership. The initiation fee is a one-time charge to new members registering in any sport. New members registering in more than one sport do not pay an additional initiation fee for each sport registered. The initiation fee must accompany the application with the first year's dues.

- B.** Annual dues for officials are determined by the Executive Board. Any official registered

during the current year in a sport is fined \$25 if he/she registers for the coming year in that sport after the deadline date. Deadline dates are as follows:

Football - April 1

Soccer and Volleyball - May 1

Basketball - June 1

Spirit, Swimming & Wrestling - September 1 (of same year)

Baseball and Softball - October 1 (of same year)

Track - February 1 (of same year)

- C. Dues paid are not refunded as a matter of policy, except for:
 - 1. An official's death prior to or during the season.
 - 2. Overpayment which is verified.

5.2.5 Series of Fines and Sanctions for Officials

Level I Fines (\$25)

- A. Out of approved regulation uniform.
- B. Late arrival for game or at game site without a valid excuse.
- C. Failure to report incidents involving officials, spectators, teams and/or schools by the specified time.
- D. Failure to reply to the State Commissioner or State Supervisory Committee when investigating an incident by the specified time.
- E. Failure to submit examinations by the due date.
- F. Failure of a current registered official to register for the coming year by the due date.

Level II Fines (\$50 or possible suspension)

- A. The responsible official, commissioner, or assignor will be subject to a fine for an individual working a varsity game or match without a current card in non-emergency situations.
- B. Unprofessional conduct or unethical conduct and practices.
- C. Failure to fulfill contracts, except when given an approved release.
- D. Soliciting games, sitting in on local and state meetings for the purpose of politicizing the assignment of games or officials (unless so sanctioned by the school principal), and/or otherwise meddling in the affairs rightly the duty of the NMAA and/or school officials.
- E. Dereliction of duty or falsification of reports or records.
- F. Failure to attend the number and type of meetings specified in the constitution and bylaws.