

## SECTION XIV APPENDICES

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### 14.1 DEFINITIONS

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The following terms used in this handbook are defined or otherwise referenced for consistency:

**ACTIVITIES** - General term which applies to any athletic or non-athletic interscholastic program. Encompasses academic competition, sports, music, vocational contests and other events.

**ACTIVITIES COUNCIL** - The representative body of the Association's member non-athletic organizations, which oversees and makes recommendations to the NMAA Commission on issues related to activities.

**AD HOC** - A term referring to a temporary committee, which is formed to address a specific issue/problem/purpose.

**ADMINISTRATIVE HEAD** - The principal of a school or, in the absence of an identified principal, the superintendent, head teacher, director or chief administrator.

**ADMINISTRATOR** - A person reported to the State Education Agency as an administrator.

**ADVISOR** - The administrative head of an organization or the sponsor or head of a local education unit (school), club, organization or other non-athletic activity. The requirements for advisors/sponsors/mentors in terms of being contracted with the school (paid or unpaid) as well as meeting the obligations of all NMAA rules are identical to the athletic coach referred to later in this document. (see "Coach").

**AFFILIATE MEMBER** – Schools who are not regular members of the NMAA. Affiliate members are not allowed to participate in post-season play in some athletic and/or non-athletic activities.

**AFFILIATED PROFESSIONAL ORGANIZATIONS** - Associations involved with interscholastic education (including sports officials, coaches, athletic administrators and athletic trainers) which are connected with the NMAA.

**AGENTS** - Adult persons acting on behalf of a school, including employees (certified and non-certified), bus drivers, attorneys, volunteers, board members, booster club members and fans.

**ALL-STAR/ALL-STATE** - The selection of players to an honors team. North-South All-Stars are selected by coaches for the NMHSCA summer games. All-State teams are usually identified by the media. The NMAA does not administer or recognize the selection of All-Star/State teams at any of its events.

**ALIGNMENT** - The method by which schools are arranged into districts for competitive purposes.

**ALTERNATIVE SCHOOL** - A public funded secondary school that is non-traditional in educational ideas, concepts, teaching methodologies and/or curricular requirements.

**AMATEUR** - An individual who participates in a sports activity without payment, fee or reimbursement in any form from the sport(s).

**AMERICANS WITH DISABILITIES ACT (A.D.A.)** - The Federal law identifying and governing persons with certain disabilities.

**ANNUAL MEETING OF SCHOOLS** - The gathering of member school representatives and official voters, wherein the Association conducts required business and related discussion.

**APPEAL** - A request to have a case, issue or decision heard again before a higher authority.

**ARTICLES OF INCORPORATION** - The basic organizational document for the NMAA, as a non-profit corporation, as filed with the State Corporation Commission.

**ASSESSMENT** - Financial obligation of NMAA members levied by the Board of Directors for specifically identified purposes (i.e. extra game assessment, legislative/legal assessment, non-athletic assessment, etc.).

**ATHLETIC CLASS** - During the school year, but outside a particular sport season (off-season), a member school may allow participation in that particular sport during an “athletic” period. The participation may not last longer than the allotted class time and counts against the allotted 7.5 hours of out-of-season coaching time. See “Coaching Out-of-Season During the School Year.”

**ATTENDANCE AREA** - The boundaries of a school district when only one public high school is contained therein, or the boundaries of a school attendance zone/area as established by the local board when more than one public school is in the district.

**ATTENDANCE, REQUIRED ON THE DAY OF PARTICIPATION** - There is no NMAA regulation which requires a student to have attended school the day of an activity in order to be eligible to participate on that day (or the subsequent day if it is a Saturday). Any rules in this regard are left to the local school/district to establish.

**AUTOMATED EXTERNAL DEFIBRILATOR (AED)** – A portable electronic device that automatically diagnoses the life-threatening cardiac arrhythmias of ventricular fibrillation and pulseless ventricular tachycardia, and is able to treat them through defibrillation, the application of electricity, which stops the arrhythmia.

**BASKETBALL GAME** - For the purpose of determining the number of games played by a player, such player is considered to have played one basketball game when he/she competes interscholastically in any part of a game, or in five or less quarters on any given day or night against the same school in multiple level competition such as freshmen/J.V., sophomore/J.V., J.V./varsity, etc.

**BEGINNING OF SCHOOL REPORTING INFORMATION/ON-LINE FORMS** - A series of on-line forms and/or reports where schools provide required information to the NMAA. This information and accompanying membership dues/service fees are to be submitted to the NMAA by September 15 of the current year to be eligible for participation. This information must be submitted through the on-line process.

**BEGINNING OF SEASON** - The legal starting date for a sport season.

**BLOCK SCHEDULE** - Non-traditional class schedule, normally consisting of a four-period day. In a basic 4x4-semester schedule, students take four courses each semester for about 90 minutes a day. Students must take a minimum of three courses each semester to maintain eligibility.

**BOARD OF DIRECTORS** - The thirteen-member body, which develops policy for the NMAA.

**BONA FIDE (full time) STUDENT** - A student enrolled in a minimum of four classes (three classes if on a block schedule) and in regular attendance at an NMAA member school and who satisfies all eligibility requirements established through the NMAA

**BONA FIDE PARENTS** - The legally determined mother and/or father of said child or student or the person holding the highest level of legal custody (adoption).

**BONA FIDE RESIDENCE** – Residence or domicile where a student participant resides. See other criteria used to determine the one residence allowed under Section VI. There can be only one *bona fide* residence for eligibility purposes and such residence must meet the standards identified in the referenced section of the Handbook to the satisfaction of the Director.

**BRAIN INJURY LAW** – New Mexico law passed in 2010 that provides requirements for students who have received a sports-related brain injury or who exhibit concussion-like symptoms. The law also requires annual coach, parent, and student education on concussion symptoms and causes.

**CALENDAR OF NUMBERED WEEKS** - The master NMAA calendar that identifies each week in a year by a number in order to maintain schedules. Week #1 always contains July 1.

**CAMP** - See “Summer Camp.”

**CERTIFICATION/LICENSURE** - The process by which coaches are licensed by the State Education Agency. All head coaches, assistant coaches and volunteer coaches must be licensed.

**CHAMPIONSHIPS** - Term usually applied to state level events, wherein state trophies/awards are determined. Rules for conduct of the events may vary from the regular season.

**CHARTER SCHOOL** - A Charter School is a public school developed by one or more parents, teachers or community members authorized by the local school board or the Public Education Department to provide an alternative educational setting to parents and students in the public school system.

**CLASS/CLASSIFICATION** - A unit of division within NMAA member schools as determined by the Board and based on the number of students in grades 9-12. In some sports, classes are combined for post-season competition and state championships.

**CLASS LEVEL** - Student’s grade level in the final four years of high school, as determined by semesters of attendance (not credits earned).

Semesters 1 & 2 - Freshman

Semesters 5 & 6 - Junior

Semesters 3 & 4 - Sophomore

Semesters 7 & 8 - Senior

**CLINIC** - A clinic is a one or two day learning situation held prior to or during the season of a particular sport.

**COACH** - A paid or volunteer individual working with a school team, organization, or activity under a written agreement and supervision of a member school. This person must be under contract of the local school and satisfy all NMAA requirements associated with that person’s role. All coaches/sponsors/advisors must be licensed.

**COACHING** – Direct or indirect contact with current or prospective players for the purpose of providing instruction, information or guidelines regarding the current or upcoming season. .

**COACHING OUT-OF-SEASON DURING THE SCHOOL YEAR** - No coaching is permitted out of the regular high school season during the school year, except 7.5 hours per week, M thru F, including sports specific, weight training or fitness classes taught by members of specific coaching staffs. Golf, sprit, swimming, and tennis allow year-round practice. Interschol competition/scrimmages are prohibited during the off-season.

**CO-CURRICULAR** - An activity that is an extension of the classroom instruction which requires no more than five (5) hours per week or twenty (20) hours per month.

**CO-ED** – In reference to Spirit, any squad having two (2) or more male participants. Squads with one (1) male participant may choose to compete as Co-Ed or in their respective classification.

**COMMISSION** - The body, which reports to the Board of Directors through the Executive Director. Consists of 16 members, including eight elected public school administrators, an elected representative from the non-public member schools, as well as appointed representatives from the New Mexico School Board Association, New Mexico Athletic Directors Association, New Mexico High School Coaches Association, New Mexico Officials Association, New Mexico Association of Secondary School Principals, and a representative from the Activities Council.

**COMPETE WITH CLASS** - NMAA sportsmanship initiative designed to reinforce the education-based philosophy of interscholastic activities while providing positive sportsmanship direction and perspective to all entities involved.

**COMPLAINT** - Expressing written or verbal disagreement with policies and/or procedures governing all aspects of the Association.

**COMPETITIVE SEASON** - The time period during which interscholastic participation in a particular sport may be scheduled. There is often a date practice may begin, followed by a time frame in which contests may be played.

**CONCURRENT PARTICIPATION** – Participation in more than one sport or activity sanctioned by the NMAA during the same defined season or period of time.

**CONTEST** - A competition in which member schools participate in athletics or activities with the aim of determining a winner or rating. For example: game, meet, tournament, match, playoff, festival, etc.

**CONTRACT** - In reference to sports contests, the required written agreement between schools stating the conditions under which they are to play (date, time, site, etc.); also includes a minimum forfeiture fee. In terms of officials, the agreement (also required) under which an NMOA official will work a scheduled contest.

**COUNCIL ON STANDARDS FOR INTERNATIONAL EDUCATIONAL TRAVEL (CSIET)** - A non-profit organization committed to quality international educational travel and exchange for youth at the high school level. The CSIET “Advisory List” of approved programs is utilized by the NMAA when acting on petitions for International/Foreign Exchange student participation.

**CSIET** See Council on Standards for International Educational Travel (above.)

**CUMULATIVE PROVISION** - A method of calculating a student’s GPA for eligibility purposes using semester grades and including the first semester of the ninth grade.

**DAY STUDENT** - A student attending a private, parochial or boarding school and living with his/her parent(s).

**DAYS AWAY FROM SCHOOL** - The class attendance missed due to participation in interscholastic educational activities. While there is no NMAA restriction in this regard, State Statute 22-12-2.1 (derived from Senate Bill 106, in 1986) limits days missed for these activity purposes to 15 per semester

**“DE NOVO”** - The Latin term referring to the conduct of a hearing in which the testimony is re-heard. New testimony may not be presented which was not a factor in the original decision.

**DISTRICT** - The smallest sub-grouping of schools within a class, usually geographical, for competitive purposes.

**DISTRICT CLINIC** - Sport-specific rules and Association update meetings sponsored by the NMAA, held annually and/or posted online at [www.nmact.org](http://www.nmact.org). It is required that the head coach from each sport/gender in the Senior High annually attend a district clinic.

**DUAL PARTICIPATION** – Students who participate in an NMAA interscholastic sanctioned sport during the same season and concurrently participate in the same sport outside the school but during the defined NMAA season.

**DUES** - Membership payments based on enrollment as set annually by the Board.

**EJECTION** - The action taken by an official to remove a participant/coach from an interscholastic event as a result of behavior or non-compliance with a rule. An ejection may also apply to the removal of a fan by an agent of the school.

**ELIGIBILITY** - The determination that a student meets the requirements (participation is a privilege and not a right) as outlined in Section VI.

**ELIGIBILITY LIST** - A required list of sport-specific eligible students must be submitted on line via Max Preps, certifying that each of the students meet all eligibility standards as defined in the Handbook. Additional names may be added as students become eligible during the season.

**EMERGENCY ACTION PLAN (EAP)** – Written action plan providing direction to first-responders and EMS in the event of a medical emergency.

**ENROLLMENT** - A student is considered enrolled when he/she attends part or all of one or more class periods at any time during the semester in any school.

**ETHICS, CODE OF** - The general standards under which personnel affiliated with the NMAA are expected to act in performing their roles related to the NMAA philosophy.

**EQUIPMENT, PROHIBITED** - Any item associated with a sport, which by rule is not allowed to be used out of season (i.e. football pads, helmets). In season, the National Federation rules prohibit certain types of sport specific equipment such as the use of certain baseball/softball bats.

**EXECUTIVE DIRECTOR (NMAA)** - The administrative head of the Association, appointed by the Board of Directors, responsible for the overall management of the organization, its events and all other subsidiaries thereof, among other responsibilities.

**EXHIBITION GAME** - A game used only to display, present or demonstrate to the public. Must be held prior to the start of the season. See “Season.”

**EXTENDED TRIP** - Any site over 300 land miles from the nearest border of New Mexico. Schools are limited to one extended trip per sport per year.

**EXTRA-CURRICULAR** - Activities outside the regular curriculum, which require practice, performances and competition.

**FEEDER SCHOOL** - A school, either an elementary or junior high/middle school, which promotes its students upon completion of the academic program to a specific member senior high school based on attendance areas. Geographical boundaries are the primary determination for the feeder schools as they integrate to the high school attendance area.

**FINES** - Financial penalties resulting from missed deadlines for submission of reports and or schedules, failure to attend required meetings, and non-compliance with other handbook provisions as applicable.

**FOOTBALL GAME** - For the purpose of determining the number of games played by an individual, a student-athlete is considered to have played a football game when he/she participates interscholastically in eight or less football experiences in a consecutive five day period.

**FOOTBALL EXPERIENCE** - Participating in more than one play on offense during a quarter OR participating in more than one play on defense during a quarter in the sport of football. Special Teams plays do not count as football experiences.

**FOREIGN/INTERNATIONAL EXCHANGE STUDENT** - An individual from outside the USA who, if enrolled in a member school and listed as approved by the C.S.I.E.T., may compete interscholastically for a maximum of one school year if successfully petitioned to the NMAA.

**FOREIGN STUDENT** – An individual from outside the USA who enrolls in a member school without establishing bona fide residence with his/her parents.

**FORFEIT** - The procedure in which a school is assigned an automatic loss in an event(s) due to their use of an ineligible player(s) or failure to appear or complete play as provided in the contract or agreement to compete.

**GAME** - It is considered a game if two or more schools, individuals or other entities (includes but is not restricted to club teams, recreational, parochial, private groupings or teams, camp or clinic teams or groupings, or any other school or non-school entity) meet on a common field or court and if any of the following elements are present: time kept, admission charged, score kept or officials used. The term “game” is synonymous with the terms “meet,” “contest” or “match.” (Also see “Scrimmage”)

**GAME LIMITATION** - All NMAA sports have established maximums for the number of competitions which may be scheduled/played. The limits apply to both teams and individuals, exclusive of varsity post season play. For example, a varsity basketball team may play a maximum of 26 games during the regular season. An athlete may play in a maximum of 26 games total, including any same sport non-sanctioned games/events.

**GOOD STANDING (Student)** – The Student left the previous school scholastically eligible to participate under NMAA guidelines, had a clean discipline record, acceptable attendance record, and no fines, fees and/or outstanding debts owed to the school.

**GOOD STANDING (Official)** - The determination that an NMOA registered official has not committed any action or other procedural error/failure, which would make it inappropriate to call/work a contest in accordance with criteria established by the Executive Director. Applies to regular and post-season contests.

**GRACE PERIOD** – The seven (7) school-day period from the last day of the semester for grades to be gathered and recorded for scholastic eligibility purposes.

**GRADE POINT AVERAGE** - Based on 4.0 scale, total grade points divided by classes completed (A=4, B=3, C=2, D=1, F=0). Honor courses may be weighted on a different scale.

**GRADING PERIOD** - A period of either six (6) or nine (9) weeks, whichever is applicable for an individual school district. The grading period ends the day before the next grading period starts.

**GROUP LEADER** - Individuals who coordinate the meetings/reporting of officials’ attendance information in a particular community (group).

**HALL OF FAME (NMAA)** - The featured Hall of Pride and Honor display that includes the plaques honoring over fifty distinguished inductees of the NMAA’s Hall of Fame awarded on the basis of their service to the Association. The Hall of Fame is an honored NMAA award presented at the State Basketball Tournament.

**HANDICAP/DISABILITY** - A physical or mental condition that makes a task more difficult.

**HARDSHIP** – Eligibility cases which include extraordinary medical, financial or other circumstances that occur or are initiated within the immediate household of the student being petitioned and are deemed to have contributed to non-compliance with specific eligibility rules.

**HEALTH AND SAFETY SELF-AUDIT** – Annual assessment tool for high school athletic directors to evaluate their athletic program’s status in meeting current legal standards in the area of student-athlete health and safety.

**HOME SCHOOL** - A residentially confined educational program by a parent, guardian or other person having custody of a school age person who instructs a home study program that provides a basic academic educational curriculum including but not limited to reading, language arts, mathematics, social studies, and science.

**INDEPENDENT COMPETITION** (status/competition) - A school may declare to the NMAA its intent not to compete for post-season honors identified as “independent” in that or those particular sports. A Student must represent his/her school, as there is no “independent” or “unattached” status for individuals.

**INDEPENDENT STATUS** - A school competing against other schools but not for the championship in that sport. Not eligible for post-season play.

**INDEPENDENT STUDY (“IN PROGRESS”)** – A course of study or class that may or may not be outside a school’s regular curriculum yet satisfies the local requirements for graduation as an offering. This may be an accelerated class or an offering that is not necessarily identified in a school’s bulletin, which identifies course selections. Independent study classes must be approved locally as graduation credits. Semester grades are required to satisfy NMAA eligibility requirements.

**INDIVIDUAL SPORT** - Any sport that utilizes one competitor in an event, with the results of that competition contributing to the team’s total points, (i.e. cross-country, golf, swimming & diving, tennis, track and field and wrestling).

**INELIGIBILITY, PERIOD OF** - A length of time during which a student may not participate in interscholastic activities due to insufficient scholastic achievement or as a result of transfer regulations or other NMAA eligibility/sanctioning requirements. (See Section VI)

**INTERMEDIATE BASKETBALL** - A ball measuring 28 1/2 inches in circumference, weighing 18-20 ounces (NCAA women’s size ball). Used in NMAA interscholastic girls basketball play.

**INTERPRETATION** - An informal response, either written or verbal to a question from the “field,” given by one of the NMAA Directors.

**INTERSCHOLASTIC ACTIVITIES** - Athletic/non-athletic/academic activities in which Junior High/Middle School or Senior High school students compete on a school vs. school basis. Performance activities such as band, speech, drama, etc. may be viewed as competitive arenas both internally (ratings by individual schools) and externally (comparisons of individual or school ratings with a view toward determining an ultimate winner).

**INTRAMURAL** - Competition involving participants from a single school.

**INVESTIGATION** - An inquiry into a situation observed or reported to the Association, for the purpose of determining the validity of the claim and/or for assigning the appropriate sanction or penalty.

**JUNIOR HIGH/MIDDLE SCHOOL COMMITTEE** - A standing body of the NMAA, which oversees and recommends changes regarding the rules and regulations of activities/athletics of the Junior High /Middle School division.

**JUNIOR HIGH/MIDDLE SCHOOL TEAM** - A team composed of students from the grades 7, 8 and 9. Excluding football, 6<sup>th</sup> grade students may participate on the Junior High/Middle School team as long as the local district allows participation.

**MASTER CALENDAR OF REPORTS** – A calendar showing the due dates for standard reports to the Association.

**MATCH** – Any event held between two schools in selected sports such as golf, tennis, wrestling, etc.

**MATCH ASSIGNERS** - Individuals who contract with schools to provide the services of assigning officials for selected sports.

**MEMBERSHIP** – An average of 80-day enrollment count numbers of students grades 9 through 12 (inclusive of special education “C” and “D” students) for the second and third years prior to the start of a new block and the 40-day enrollment count numbers just prior to the start of a new block as reported by the school State Education Agency.

**MERCY RULE** - Procedures whereby games are either shortened or sped up to compensate for an unbalanced score between the opponents. Used in football, basketball, baseball, soccer and softball.

**MIDDLE SCHOOL** - A school organized for students between elementary and senior high. Usually encompasses grades six through eight.

**MULTIDISCIPLINARY TEAM** - A group of individuals assembled to review and decide upon a special education student's Individual Educational Plan. (IEP)

**MULTIPLE HIGH SCHOOL DISTRICT** - A public school district that includes more than one comprehensive high school and attendance area.

**NATIONAL FEDERATION OF STATE HIGH SCHOOL ASSOCIATIONS (NFHS)** - All state high school associations, such as the NMAA, belong to the National Federation. This association provides many services, sport rulebooks and other publications. (See 1.5)

**NEW MEXICO ACTIVITIES ASSOCIATION (NMAA)** - A membership led organization established to promote and supervise interscholastic athletics/activities within the state.

**NEW MEXICO HIGH SCHOOL ATHLETIC DIRECTOR'S ASSOCIATION (NMADA)** - This organization is affiliated with the NMAA and includes in its membership athletic administrators of Senior and Junior High/Middle Schools.

**NEW MEXICO ATHLETIC TRAINERS ASSOCIATION (NMATA)** - This organization includes persons employed by various schools in the roles of sports medicine/athletic trainers. This organization assists with the scheduling of trainers for NMAA state championships.

**NEW MEXICO HIGH SCHOOL COACHES ASSOCIATION (NMHSCA)** - This organization works in conjunction with the NMAA, and operates with an independent executive secretary, constitution and executive board. Coaches and schools become members by paying dues. Major activities of this association are a summer clinic training session and all star games for graduated seniors in selected sports.

**NEW MEXICO OFFICIALS ASSOCIATION (NMOA)** - The organization is under the umbrella of the NMAA and includes registered sports officials who work NMAA events. It is housed at the NMAA headquarters and operates under its own constitution and bylaws. (See Section XI)

**NEW MEXICO SCHOOL BOARDS ASSOCIATION (NMSBA)** - This organization includes the Boards of Education of the public school districts of the state.

**NEW MEXICO STATUTES ANNOTATED (NMSA)** - The codification of state law which is periodically accomplished by the Legislature.

**NEW MEXICO COALITION OF EDUCATIONAL LEADERS (NMCEL)** - The organization of 89 local public school district administrative heads (superintendents).

**NEW SCHOOL** – Any school that did not play in a given classification/conference/district the prior year.

**NON-MEMBER SCHOOL PARTICIPANTS** – Students attending a non-member school, such as but not limited to an alternative, charter, magnet, private, or home school. (See Section X)

**NON-MEMBER PRIVATE SCHOOL** – A private school (See “PRIVATE SCHOOL”) that is not a member of the New Mexico Activities Association.

**NON-PUBLIC SCHOOL** - Any State Education Agency accredited BIA/Tribal, boarding, private or parochial school.

**NON-VARSITY TEAMS (INDIVIDUAL)** – School teams which play at levels other than its varsity level, such as, but not restricted (in name) to junior varsity, B or C teams, etc. and who cannot compete in post season play as per NMAA policy.

**OFFICIAL** - Refers to game, contest, event, activity, etc. personnel (paid or volunteer) which may include but is not confined to referee, umpire, judge, monitor, scorekeeper, clock operator, inspector, among other designators that may be applicable to a particular sport or activity.

**OFFICIAL SCOREBOOK** - The document in which the official record of a contest is kept, such as is used in basketball, baseball, soccer, softball, track and field, volleyball, and wrestling. The home team or event management is responsible for providing a qualified scorekeeper (adult in varsity contests), who then is considered part of the officiating team for the event.

**OFFICIAL VOTER** - An official representative of a school, designated by the local Board of Education or governing body, to vote on matters pertaining to the official business of the Association and to represent the school at meetings of the Association.

**OPEN ENROLLMENT CHOICE** - The decision regarding which school a student chooses to attend. This choice is made on the first day of the first semester of the ninth grade, and attendance at any school in one class period for any length of time constitutes making this choice. If an athlete participates during his eighth grade year at the high school level, then that is his/her open enrollment choice. (See Section VI)

**OPEN MEETINGS ACT** - The term referring to any state statutes, which regulate the manner in which public bodies advertise and conduct their meetings. (NMSA, 1978, 10-15-1 through 4).

**OUT OF SEASON** –Coaching by school personnel that takes place prior to or after the legally stated season, during the regular school year.

**PARTICIPANT** - A student who represents his/her school for any period of time. A participant is any Student who has an official role with an NMAA sanctioned program, including, but not limited to, managers, statisticians, team videographers, etc.

**PARTICIPATION** – It shall be considered a season of participation in that sport when a student has been enrolled in and practiced at that school for five (5) or more school days.

**PETITION** - A procedure to request varsity eligibility for an incoming transfer student.

**PHYSICAL FITNESS** - The condition of a student who participates in a sport. The physical fitness of the participant must be determined both prior to and during the competition by a pre-participation physical examination or to be without identifiable conditions which would preclude such participation.

**POOL PLAY** - A procedure of abbreviated competition for seeding volleyball teams into the available berths for a tournament bracket. Qualifying teams are divided into pools of an equal number of teams. Pool play matches do not count against match limitations, but a tournament that is conducted with only the pool play format is illegal.

**POST SEASON PLAY** - NMAA sanctioned playoff events/tournaments/contests which follow the regular season as defined in this Handbook. Post-season play continues until the individual, team, school, etc. (whichever is applicable) is eliminated.

**PRACTICE** - A structured period of time in which a coach or other agent of the school directs the activities of a sports team or part of a team (this does not apply to conditioning sessions). If a Student has not previously been a participant in a particular athletic program, the tryout period is not considered practice. If a Student has been a participant in a particular athletic program the previous year, the start of the “tryout period” is considered practice. The tryout period ends one (1) day prior to the first contest in that sport. Schools may not practice together at any time during the school year.

**PREFERENTIAL LIST** - The listing of NMOA officials in a sport, on which school personnel (coaches, etc.), can indicate a rating (preference) as to whether or not the official will be used in games involving that school.

**PREVIOUS SCHOOL** – The prior accredited educational institution, regardless of sponsorship/funding (public, private, tribal, independent, parochial, alternative, etc.).

**PREVIOUS SEMESTER** - The semester preceding the current semester, in which the student was in attendance ten or more school days or participated in one (1) or more interscholastic athletic contests during that semester.

**PRIVATE SCHOOL** – A school, other than a home school, that offers on-site programs of instruction and is not under the control, supervision or management of a local school board. The school is supported by a private organization or private individuals rather than by the government.

**PROBATION** - Disciplinary action in which the activities of a school’s players or employees are monitored regarding compliance with Association regulations.

**PROTEST** - To make an objection to something such as, but not limited to the status of an individual, the conduct of an individual or team, an action committed by a player, school employee, fan or official.

**PUBLIC EDUCATION DEPARTMENT** – New Mexico State Education Agency. The state agency, which has the statutory authority of supervising educational activities in New Mexico.

**QUORUM** - The number of members of a board, commission, council, committee or assembly that must be present if the business conducted is to be considered legal or binding.

**RALLY SCORING** - A term used in volleyball where every service except a re-play or re-serve results in a point, regardless of which team is serving. If the serving team wins the rally, it receives a point and continues to serve. If the receiving team wins the rally, it receives a point and the ball for service.

**REFERENDUM** - The process by which the membership votes on rule changes to the NMAA Handbooks. A referendum question requires a favor/do not favor response by the official voter in schools, which are affected by the issue in question. All ballots must also be signed by the superintendent/headmaster.

**REPRIMAND** - Disciplinary action in which a player, employee or school is informed of negligence in complying with the regulations of the Association.

**RESIDENCE** - The “*bona fide*” residence is determined by considering/evaluating the following criteria:

- Does the Student’s Parent, Legal Guardian, or other person whose residence determines the Student’s residence own a house or condominium or rent a house, apartment, or other living quarters in the school district and attendance zone? Parents must provide documentation to verify the purchase, lease, or rental of a home or living quarters located in the new attendance zone. A lease or rental agreement must be for at least one year in duration.
- Does the Student and Parent or Legal Guardian have their furniture and personal effects in the new district and attendance zone? There shall not be any personal effects or furniture belonging to the family at the previous residence.
- Does the Student and the Parent or Legal Guardian receive their mail (other than business or office mail) in the new district and attendance zone? The family shall submit a change of mailing address to the Post Office.
- Do the siblings of the Student attend schools within that attendance zone?
- Do the Parent(s) or Legal Guardian(s) regularly live in the new district and attendance zone and intend to live there indefinitely?
  - The new residence shall accommodate the entire family.
  - The former residence shall be on the market at a reasonable market price, or sold, or the lease or rental agreement shall be terminated, or the home abandoned.
  - All utilities and telephone services shall be disconnected or no longer in the family’s name.
  - Items used for personal identification purposes should reflect the current/new address.

**RESTRICTION** - A disciplinary action, which enables a school or player to participate in regular season contests, but prohibits participation in play-off or state level contests.

**REVENUE** - Any funds, which are generated for the Association within interscholastic activities, primarily including, gate receipts. However, other sources of revenue are included, such as membership dues/service fees and corporate sponsorship efforts as well.

**ROSTER** - A listing of students who are eligible to participate in a given contest(s).

**RULING** - A formal written response to a question or petition from the field, issued by the NMAA Executive Director.

**SCHOOL** - An educational institution, regardless of sponsorship/funding (public, private, tribal, independent, parochial, alternative, charter, home, etc.). "Secondary" refers to schools beyond the elementary level. Schools accredited/approved by the Public Education Department may apply for NMAA membership.

**SCRIMMAGE** - When two or more schools meet without keeping score, keeping time, charging admission or using paid officials (the officials must work without pay, are beginning or registered officials and are secured locally). A team or individual is allowed one (1) scrimmage day per sport, which must be held prior to the school's first game/match/contest in that sport. The pre-season scrimmage does not count toward game limitations.

**SEASON(S)** – Seasons are defined as the time when sports are played from the first day of practice to the end of the state tournament, or when a team is eliminated through the NMAA sponsored qualifying series at the varsity level.

**SEASON END** - A season ends when a team/individual does not qualify for post-season play or is eliminated from post-season play. Post season play refers to play-offs, district, and state tournaments.

**SEASON END – NON-VARSITY LEVEL** – Non-varsity seasons conclude at the end of regular season play, as schools are not permitted to participate in post-season play in any athletic event at the non-varsity level.

**SEMESTER (90 days, 180 days/two semesters)** - A period of time traditionally encompassing one half of an academic year (90 school days). State law requires a year to last 180 school days or the equivalent.

**SEMESTER ENDS** - The semester ends at 4 p.m. on the last day of classes of the semester (based on traditional/conventional 90 school day system) as indicated by the school's adopted academic calendar.

**SENIOR HIGH TEAM** - A team representing a member senior high school and involving students from grades 8-12, maximally.

**SINGLE SITE** - One location or city; multiple facilities may be used.

**SPECIAL EDUCATION** - Services offered/provided to students designed to address exceptionalities identified by a diagnosis and prescribed in the Individual Education Plan/Program (IEP).

**SPONSORS** – (see "COACH")

**SPORTS SPECIFIC COMMITTEES** - Committees that are established to gain input from the practitioners in the field relative to the conduct of sports (team and individual).

**STATE ASSOCIATION ADOPTION** - National Federation Sports Rulebooks provide for some variance from their guidelines in some instances. When adopted, the Association, through the Board of Directors exercises its right to use said variance from the rules.

**STATE DEPARTMENT OF EDUCATION (SDE)** - The state agency which has the statutory authority of supervising educational activities in New Mexico.

**STATE EDUCATION AGENCY** – Refers to the state agency which has the statutory authority of supervising educational activities in New Mexico (New Mexico State Department of Education/New Mexico Public Education Department).

**SUB-VARSITY/NONVARSITY** - Any team or contest which involves play below the varsity level such as junior varsity, C-team, sophomore, freshman, or Junior High/Middle School teams.

**SUMMER** - The period between the completion of the traditional/conventional academic year and the start of the new academic year.

**SUMMER CAMP** - Two or more day period of intense involvement/instruction in one or more sports. A day is defined as any part of the day; i.e., one minute to twenty-four hours in length. These camps are held in the summer, as defined above.

**SUMMER PROGRAM** - School specific summer athletic activities lasting in excess of five days dedicated to training student-athletes for the upcoming school year. A day is defined as any part of the day; i.e., one minute to twenty-four hours in length. These programs are held in the summer, as defined above.

**SUMMER SCHOOL** - An extension of the spring semester.

**SUSPENSION** - Disciplinary action in which a school or student is prohibited from participating in a given activity(s)/sport(s) for a stated period of time.

**TOURNAMENT** - When three or more schools meet and play a series of contests for the purpose of determining a champion by elimination or any other method. No pre-tournament contest may be played for the purpose of seeding into the tournament and be called a part of said tournament (exception: volleyball pool play). Participation usually by invitation of the host team during the regular season.

**TRADITIONAL SCHEDULING** - An academic schedule that requires the student to be taking a minimum of four (4) classes. Usually consists of six (or more) class periods a day.

**TRANSFER** – A Student who enrolls in a high school outside the attendance boundaries of the Student’s bona fide residence or resides with someone other than his or her Parent(s) or Legal Guardian(s) after his/her initial open enrollment choice, or who transfers to his/her home district school after an open enrollment choice, is classified as a transfer Student and is subject to all transfer rules and regulations. See 6.5.

**TRANSCRIPTS** - The record of scholastic achievement containing the letter grade/percentages for students. Used to determine scholastic eligibility.

**TRIBAL/BIA/CONTRACT SCHOOLS** - Any institution involved with educating Native American students which is not directly associated with a public school district.

**UNSPORTSMANLIKE CONDUCT** - Non-compliance with sport specific rules and NMAA policies, including behaviors incompatible with the interscholastic educational objective; for example, taunting, inappropriate language, use of controlled substances and other actions by participants, coaches or other agents of schools, including fans. Acts of unsportsmanlike conduct are subject to sanctions by the NMAA.

**UNDUE INFLUENCE** - Inappropriate, unethical, and prohibited acts by which coach, sponsor, parent, or agent of the school persuades or attempts to persuade a potential athlete to transfer into his/her school.

**UNITED STATES GOLF ASSOCIATION (USGA)** - Rules are published for the sport by this national governing body in lieu of a National Federation rulebook and are used for NMAA golf competition.

**UNITED STATES TENNIS ASSOCIATION (USTA)** - Rules are published for the sport by this national governing body in lieu of a National Federation rulebook and are used for NMAA tennis competition.

**VARSITY** – The highest level or principal team which represents its school in Interscholastic Activities. (Each school is allowed only one team per gender, where applicable, at the varsity level).

**VARSITY ASSIGNORS** - In selected sports, presently basketball and football, five regions are identified; each school is placed into a geographic region. Varsity Assignors are used to oversee officials and schedule varsity games in those regional sports.

**WAIT-OUT PERIOD** – The period of time when a student must sit out of competition at varsity or non-varsity levels depending upon the ruling from the Executive Director (180 days, etc.) based upon the information submitted through the petitioning process.

**WEEK NUMBER** - The Association’s calendar system in which each week is identified for scheduling purposes. Week # 1 is always the week containing July 1st.

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## **14.2 HISTORICAL DATES/PRESIDENTS/EXECUTIVE DIRECTORS**

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- 1911 First Track and Field Day. The three schools participating were: Albuquerque High, Albuquerque Indian School and Menaul School.
- 1913 First Invitational Track Host, held by University of New Mexico. In March the University of New Mexico sent out invitations to various high schools in New Mexico to be their guests at a State Interscholastic Track and Field Meet.
- 1915 First Invitational Tennis Meet held by University of New Mexico.
- 1916 First Basketball Tournament held in conjunction with State Track Meet. Four teams were entered: Alamogordo, Albuquerque, Belen and Tucumcari.
- 1919 First Invitational Basketball Tournament held by University of New Mexico.
- 1921 The Association was organized. The original name was New Mexico High School Athletic Association. The state was divided into four districts. The following men were instrumental in organizing the schools into an Association: John Milne, Albuquerque; James Bickley, Clovis; F.H. Lynn, Las Cruces; and J.D. Shinkle, Roswell.
- 1922 NMHSAA sponsored championships in basketball, tennis and track and field.
- 1925 NMHSAA expanded to 8 districts.
- 1927 First Invitational High School Golf Meet hosted by University of New Mexico.
- 1932 The Association became a member of the National Federation of State High School Athletic Associations.
- 1933 First State Singles Championship in Golf sponsored by the NMHSAA.
- 1934 First Invitational Baseball Tournament hosted by University of New Mexico.
- 1936-39 Gateway Bowl at Artesia, matched East and West teams for mythical Championship in football.
- 1940 NMHSAA added State Championship in baseball.
- 1946 Newspapers started selecting mythical football champions.
- 1949 NMHSAA added competition in the pentathlon, a physical fitness activity.
- 1950 First full time Executive Secretary. The office was in Roswell.
- 1950 NMHSAA divided football schools into three conferences; based on points acquired by compiling records of opponents played, conference champions were named.
- 1951 NMHSAA added State Team Championship in golf.

- 1952 The Association's office was moved to Albuquerque.
- 1953 Football schools organized into 4 conferences with leagues and official champions declared by play-offs. (AA, A, B, C)
- 1953 The Association was expanded to include non-athletic activities. The name was changed to New Mexico High School Activities Association.
- 1953 Coaches and Officials Association separated and each became a separate division of the Activities Association.
- 1954 Music Educators Association and Chess were added.
- 1954 The schools were divided into two conferences for basketball, baseball and track.
- 1955 Speech and Drama added as an activity.
- 1956 First Invitational State Wrestling Tournament sponsored by Albuquerque High School.
- 1957 First official State Wrestling Tournament held at New Mexico Highlands University.
- 1959 The following organizations became members of the Association: Cheerleaders, Future Teachers of America, Student Council and Student Council Sponsors.
- 1960 Cross Country added with the schools divided into two conferences.
- 1960 Two-man Championship in golf added.
- 1960 The State Board of Education ruled that all interscholastic activities be part of the Association and subject to its supervision and regulations.
- 1961 Junior High Division became a member organization.
- 1961 The Association's name was changed to New Mexico Activities Association.
- 1961 Gymnastics competition was added. (Boys and Girls)
- 1961 Future Farmers of America and Future Homemakers of America became members.
- 1963 The schools were divided into three conferences for baseball and track. (AA, A, B)
- 1964 NMAA was incorporated.
- 1964 The schools were divided into two conferences, AA and A-B for golf competition.
- 1964 The schools were divided into three conferences, AA, A and B for Cross Country.
- 1964 The schools were divided into two conferences, AA, A and B for tennis.
- 1964 The schools were divided into three conferences for basketball.
- 1965 The State Science Fair program became a member organization.
- 1967 Distributive Education Clubs of America became a member organization (DECA).

- 1967 The position of Assistant Executive Secretary was created.
- 1968 Future Business Leaders of America (FBLA), Office Education Association (OEA), (now known as Business Professionals of America BPA), and Vocational Industrial Clubs of America (VICA) became member organizations.
- 1968 The schools were divided into two conferences, AA and A-B, for wrestling.
- 1968 State championship in Decathlon (track and field) added.
- 1970 Conference designations changed from AA, A, B and C to A, AA, AAA and AAAA.
- 1970 State meet in girls swimming added.
- 1971 50th Anniversary of the Association.
- 1972 Pentathlon competition discontinued.
- 1973 State meets/tournaments in girls' basketball, golf, tennis, track and field, and volleyball added (open conference).
- 1973 The position of Second Assistant for girls' activities was created.
- 1974 Girls volleyball divided into two conferences A-AA and AAA-AAAA.
- 1974 Two-man golf championship discontinued.
- 1974 Future Business Leaders dropped.
- 1974 The Association's office was moved from the University of New Mexico campus and a building was purchased that was located on Thaxton, SE in Albuquerque.
- 1974 Officials Commissioner System for assigning football and basketball officials was created by the schools.
- 1975 Drill Team Association became a member organization.
- 1975 The Assistant for boys' athletics became the State Commissioner for officials.
- 1975 Girls basketball and track and field were divided into two conferences, A-AA and AAA-AAAA.
- 1975 Decathlon competition discontinued.
- 1975 Health Occupations State Student Organization became a member organization.
- 1976 Boys Basketball and boys' Track and Field were divided into four conferences, A, AA, AAA and AAAA.
- 1976 NMAA committee structure revised.
- 1976 Girls softball added (open conference).
- 1976 Future Teachers organization dropped.
- 1977 The schools were divided into four conferences for girls' basketball and track and field, A, AA, AAA and AAAA.
- 1979 Girls state cross country added, two conferences, A-AAA and AAAA.

- 1979 Girls softball divided into two conferences, A-AA and AAA-AAAA.
- 1979 Industrial Arts Association and Athletic Directors Association became member organizations.
- 1981 Drama Association dropped.
- 1981 Girls softball divided into three conferences A-AA, AAA and AAAA.
- 1981 First state championship in soccer, boys and girls (two boys' conferences A-AA and AAA-AAAA, one girls' conference A-AAAA).
- 1981 Girls cross country divided into three conferences, A-AA, AAA and AAAA.
- 1982 State legislation passed to include the New Mexico Activities Association employees in the teachers retirement program (ERA).
- 1983 Formation of an independent football league.
- 1983 Boys Soccer divided into two conferences: A-AAA and AAAA.
- 1987 Six-man football brought under the jurisdiction of the NMAA.
- 1988 The position of Assistant to the Director was created.
- 1990 Assistant Director for Non-Athletic/Academic Activities added.
- 1991 At-large member added to the Executive Committee.
- 1992 The new NMAA offices and Hall of Pride and Honor opened.
- 1993 Format for Girls and Boys Tennis expanded.
- 1994 Expansion of AAA to 6 districts and AAAA to 5 districts.
- 1995 New Mexico High School Coaches Association member added to Executive Committee.
- 1995 Class AA football reduced from 5 districts to 4.
- 1996 New Mexico Officials Association member added to Executive Committee.
- 1996 75th Anniversary of the Association.
- 1997 NMAA Board of Directors succeeds Executive Committee as governing body of the Association as part of a restructuring process.
- 1997 Regions formed in A-AA Baseball, Championships formed in A-AA/AAA Softball and A-AAA Girls Soccer.
- 1998 NMAA structure modified – Board of Directors succeeded the Executive Committee. A Commission, Athletic Council and Activities Council were also formed.
- 1998 Football Districts re-aligned.
- 1999 Board of Directors approves five classifications (A, AA, AAA, AAAA and AAAAA), effective with the 2000-2001 school year. Established four classification categories (primary multiple, multiple, modified

- merged and merged) as part of a reclassification and realignment effort. Also starts regionals in certain sports.
- 1999 Electronic on-line reporting and recording system implemented for injuries, beginning of school information, voting, season reports, etc.
- 2000 Adopted classification system that divided schools into two tiers (Tier I, A and AA classes) and Tier II, AAA, AAAA and AAAAA classes). Tier II schools (AAA, AAAA and AAAAA) moved to four districts each. Regionals adopted for Tier II schools as well.
- 2003 Alternate governance system adopted.
- 2003 A mandatory one-time assessment fee was given to the member schools to help with budgetary concerns.
- 2004 Creation of new NMAA Bylaws/Handbook.
- 2004 Creation of Sport Specific Committees.
- 2004 The first seeding process adopted and utilized in the sport of soccer.
- 2004 Elimination of the tier system.
- 2005 Seeding process utilized for the first time since the inception of the State Basketball Championship in 1919.
- 2006 Launch of new NMAA Website.
- 2006 No regionals in Class A/AA, format is now first round of state competition.
- 2006 New Mexico Association of Secondary School Principals (NASSP) position added to the Commission.
- 2006 Pool Play added to Volleyball State Championships.
- 2007 Bowling, NMJROTC, Rodeo and Choir added to the listing of NMAA sanctioned activities.
- 2007 NMAA Foundation created.
- 2009 Board of directors approves six classifications (B, A, AA, AAA, AAAA, AAAAA) beginning with the 2010-2011 school year.
- 2010 Established the Life of an Athlete underage drinking awareness program.
- 2010 Senate Bill 1 introduced mandating brain injury protocols in schools.
- 2010 Spirit classified as a sport.
- 2010 Seeding and Selection assigned to NMAA staff.
- 2011 Varsity ineligibility increased from 90 school days to 180 school days for transfer students.
- 2011 Wooden bats approved for use in Baseball.
- 2012 Max Preps Rankings approved as a seeding and selection criteria.
- 2013 Board of Directors approves a reclassification, which maintains six classifications, but changes class B to class A, effective for the 2014-2015 school year.
- 2014 Football Practice Regulations limiting contact implemented.

- 2014 Compete with Class sportsmanship initiative created.
- 2014 NMAA Opportunity Fund created.
- 2015 Football “Experience” Rule implemented.
- 2016 Established Student Advisory Council.
- 2016 First Aid added to Level 1 and 2 Coaching Licensure.
- 2016 Senate Bill 137 introduced amending SB1 brain injury protocols in schools and extending the scope to non-scholastic athletic entities.
- 2017 Senate Bill 38 introduced amending SB137 to include annual student-athlete brain injury training.
- 2017 New NMAA logo introduced.
- 2017 New NMAA website launched.
- 2017 Board of Directors approves a contraction of classes from six to five (A, AA, AAA, AAAA, AAAAA) in all sports but football beginning with the 2018-2019 school year.
- 2018 Scholastic eligibility requirements revised to include a no “F” policy and semester grade checks beginning with the 2018-2019 school year.
- 2018 ESports becomes sanctioned as an activity.

**NMAA PRESIDENTS**

The New Mexico Activities Association has been led by a succession of public school superintendents in the role of president. These interscholastic leaders, selected in a variety of methods over the past 77 years, have served without remuneration, and made a commitment to the philosophy of interscholastic education and the goals of the Association. They have represented school districts of widely varying sizes from all regions of the state.

1921-1922	Addison Moore, Albuquerque
1923	Unknown
1924-1925	Charles Redick, Gallup
1926	W.L. Trimble, Raton
1927	Charles Redick, Gallup
1928	F.H. Lynn, Deming
1929-1932	Unknown
1933	J.O. Shinkle, Roswell
1934-1935	George "Blanco" White, Carlsbad
1936	J.P. Steiner, Portales
1937-1939	Glenn Ream, Albuquerque
1940-1946	R.P. Sweeney, Santa Fe
1947-1948	W.J. Robertson, Las Vegas
1949-1950	Paul Deaton, Roswell
1951-1953	Glenn McCracken, McCurdy
1954-1960	Kenneth Kostenbader, Silver City
1960-1965	Ray Lofton, Ft. Sumner
1965-1975	R.E. Karlin, Central
1975-1983	William Slade, Tularosa
1983-1989	Ross Black, Lovington
1989-1990	Edward Ortiz, Santa Fe
1990-1992	Jesse Gonzales, Las Cruces

1992-1997	Pal Austin, Clayton
1997-1998	Joe Lopez, Cuba
1998	Michael Grossman, Belen
1999-2001	Michael Dorame, Tularosa
2002	James Magee, Aztec
2002	Sue Cleveland, Rio Rancho
2003	Jack Wiley, Clayton
2004	Neil Nuttall, Clovis
2005	Harry Hayes, Bloomfield
2006-2012	Mike Phipps, Artesia
2012-2014	Janel Ryan, Farmington
2014- Present	TJ Parks, Hobbs

**NMAA EXECUTIVE DIRECTORS**

The New Mexico Activities Association has for nearly five decades, employed an executive director to provide its administrative leadership. The position has been filled by four individuals who have made long-term commitments to the organization and the mission of interscholastic activities in perspective.

1950-1951	Morris Ward, Roswell
1952-1974	U. G. Montgomery, Albuquerque
1974-1986	James Odle, Albuquerque
1986-2003	Dan Salzwedel, Albuquerque
2003-2004	Karen Honeycutt, Albuquerque
2004-2012	Gary Tripp, Rio Rancho
2012- Present	Sally Marquez, Albuquerque