NMAA REPORTING DEADLINES
2025-2026 SY

1. School Online Reporting – NMAA Bylaw 3.9

a. Beginning of School Information – 3.9.2

On or before September 1 of each year, the administrative head of each member high school must submit and/or update its information utilizing the NMAA's MaxPreps Login option through the NMAA website at www.nmact.org The following information must be reported:

- School Administration Personnel – Senior High
- Athletic Personnel – Senior High
- Activities Personnel – Senior High
- Official Voter Declaration
- School Address
- School Phone and Fax Numbers

b. Beginning of Athletic Season Information (Max Preps Deadlines) – 3.9.3

The administrative head of each member high school must submit and/or update its information utilizing the NMAA's MaxPreps Login option through the NMAA website at www.nmact.org.

The following information must be posted online by the listed deadline:

- **Fall Sports** – September 1
- **Winter Sports** – December 1
- **Spring Sports** – March 1
    - Complete Roster (all information inclusive of uniform number and grade classification)
    - Schedule with updated results
    - Sub-Varsity team roster
    - Team Photos (no less than 3 weeks prior to state competition)

After the above dates, schools with incomplete information on the NMAA website are subject to a $250.00 fine per program.

c. Pre-Season Meetings – 3.9.4

Each member school shall conduct a mandatory, pre-season meeting for all student-athletes, parents, booster club officers, and coaches. The pre-season meeting(s) are to be held prior to the fall, winter and spring sports seasons and must be completed prior to the first regular season contest(s). The objectives of this pre-season program are to provide state, school/district, and individual sport student and parent expectations (obligations) for the privilege of education-based athletic participation. This program shall include the following components:

A. General NMAA Information

- Education-based sport experience
- Basic eligibility and coaching guidelines

- Sportsmanship “Compete with Class”
- Health and Safety Standards (Concussion Management, Heat Index protocols, etc.)

B. General School/District Information

- Participation logistics, physicals, insurance, fees
- Athletic Code of Conduct (including tobacco, alcohol, etc.)
- Local school/district policies (attendance, travel, etc.)
- Communication Guidelines (who, what, when)

C. Individual Sport Information

- Introduction of staff, coaching philosophy
- Informed consent, inherent risk, etc.
- Team regulations, letter policy, etc.
- Practice and game schedules, travel, etc

NMAA Student-Athlete Health and Safety – Self-Audit (as per 6-2-16 NMAA Board of Directors Adoption – 3.9.5

Each member school athletic director is required to complete and submit the current form no later than October 15th of each school year. Submissions are interpreted as an acknowledgement that the standards and resources have been reviewed as they apply to the local school/district, not as a guarantee of compliance to every standard/level. The form also includes verification of emergency medical equipment required during state-level contests (see Bylaw 7.7.8).