



Hosting a Spirit Competition

Planning Checklist

- ☐ Secure/hire competition coordinator _____
- ☐ Inspect facility for safety/format compliance
 - ☐ Warm-up area
 - ☐ Performance area
 - ☐ Spectator seating
 - ☐ Participant seating
 - ☐ Trainer's table
 - ☐ Sound system
 - ☐ Mats
- ☐ Choose competition date _____
- ☐ Request sanctioning from the NMAA
- ☐ Secure judges (contact Vanessa Whitaker)
- ☐ Judges will not be supplied for solos elementary, all stars, non-member schools, unless arrangements are made with the event host. If non-members chose to compete, they must follow all NMAA sanctioned rules. If rules are not followed, they will be disqualified from the event and any future NMAA sanctioned events. It will be up to the host to supply score sheets for solos, elementary and all stars. Extra payments for NMAA non-member schools will be decided between host and judges.
- ☐ Establish competition format
- ☐ Cheer categories are:
 - ☐ Cheer with Music
 - ☐ Game Day (make sure to have situational cues available)
- ☐ Dance categories are:
 - ☐ Military ☐ Pom
 - ☐ Hip Hop
 - ☐ Jazz
- ☐ Schedule
 - ☐ Team check-in time
 - ☐ # of sessions _____
 - ☐ Session starting time(s)
 - ☐ Each team will have _____ min for warm-up
- ☐ Competition flowchart
- ☐ Begin competition registration
 - ☐ Team entry fees \$_____per team/participant
- ☐ Event publicity
 - ☐ School website
 - ☐ Flyer/mailling
 - ☐ Other
- ☐ Secure competition staff

- ☐ School/facility required personnel
- ☐ Ushers
- ☐ Ticket takers
- ☐ Comp door monitor
- ☐ Tech judge assistant
- ☐ Performance judge assistant
- ☐ Scorekeeper
- ☐ Announcer/DJ
- ☐ Trainer

Middle/Junior High (send Vanessa list to determine member/non-member Schools)

- ☐ Cheer with music
- ☐ Game Day (make sure to have situational cues available)
 - Non-member schools /must follow the NMAA rules and USA Cheer and Dance Safety Rules. **(NO EXPECTATIONS)** anyone not following the rules will be disqualified.
- ☐ If resources allow
 - ☐ Team escorts
 - ☐ Score runner
- ☐ Purchase/obtain competition supplies
 - ☐ Clipboards for judges
 - ☐ Writing utensils for judges/score keeper
 - ☐ Calculators for judges/score keeper
 - ☐ Stopwatch for technical judge assistant
 - ☐ Timing instrument for warm-up area
 - ☐ Judges' sheets and tech sheets. Tech judges are unable to judge elementary or solos.
 - ☐ NFHS rule book /USA Cheer and Dance Safety Rules-Middle/Junior High
 - ☐ General office supply
- ☐ Awards
 - ☐ Choose number of awards
 - ☐ Choose type of award
 - ☐ Purchase awards
- ☐ Coaches' packet
 - ☐ Registration form
 - ☐ Competition guidelines Middle/ Junior High Members/**Non-Members (must follow all rules to compete in sanction events.**
 - ☐ Judges' sheets -Middle /Junior High-tech sheet. Solos and Elementary schools must have separate score sheets and tech sheets.
 - ☐ Performance area size
 - ☐ Warm-up area size/amenities/time limits
 - ☐ Bus parking
 - ☐ Participant seating
 - ☐ Complimentary admittance policy
 - ☐ Map to venue
 - ☐ Entry fees
 - ☐ Admission fees
 - ☐ Schedule (*Teams are not to be divided into small, medium or large groups*)
The number of cheer team members for sanction events is not restricted to 24.

- ☐ Order of performances (Middle/Junior High member schools first than non-member Schools)
- ☐ Flowchart
- ☐ Competition unique information
- ☐ Facility unique information
- ☐ Other _____

Results, scores, judges' assignment numbers and spreadsheets must be emailed to vanessawhitaker6@gmail.com after the competition.

Notes:

Spirit Officials'/Judges' Fee information on the following page.



New Mexico Activities Association

OFFICIALS' FEES FOR THE 2024-2025 SCHOOL YEAR



Officials are paid the following fees, plus applicable travel ring fees. **Effective July 1, 2024.**

	POST-SEASON	VARSITY	JV & 9th GRADE	JUNIOR HIGH (7 th /8 th)
Baseball (All Classes)	\$100.00	\$75.00	\$55.00	\$45.00
Basketball (All Classes)	\$100.00	\$75.00	\$55.00	\$45.00
Football (All Classes)	\$100.00	\$75.00	\$55.00	\$45.00
Soccer (All Classes)	\$100.00	\$65.00	\$50.00	\$40.00
Softball (All Classes)	\$100.00	\$70.00	\$50.00	\$40.00
Volleyball (All Classes)	\$100.00	\$55.00	\$45.00	\$40.00
	\$50.00 LJ	\$27.00/pool play	\$22.00/pool play	\$19.00/pool play

Wrestling

\$60/official – Duals, Tris and Quads – \$60 for 1st dual, \$25/hour after 1st dual (max of 4 schools)
 \$100 Minimum (up to 4 hours) - Tournaments (5 schools or more) - \$25/hour for every hour over 4, up to a max of 8 hours
 (\$200 max for the day)
 \$250/day – State Meet Referee(s)

Swimming & Diving (All Classes)

\$100 Minimum (up to 4 hours) – Referee, \$25/hour for every hour over 4, up to a max of 8 hours (\$200 max for the day)
 \$60 Minimum (up to 4 hours) – Stroke & Turn, \$15/hour for every hour over 4, up to a max of 8 hours (\$120 max for the day)
 \$250/day – State Meet Referee(s)
 \$150/day – State Meet Stroke & Turn Judges

Powerlifting

\$100 Minimum (up to 4 hours) – Head Judge, \$25/hour for every hour over 4, up to a max of 8 hours (\$200 max for the day)
 \$60 Minimum (up to 4 hours) – Platform Judge, \$15/hour for every hour over 4, up to a max of 8 hours (\$120 max for the day)
 \$250.00/day – State Meet Head Official
 \$150.00/day – State Meet Platform Judge

Track & Field (All Classes)

\$100 Minimum (up to 4 hours) – Referee(s), \$25/hour for every hour over 4, up to a max of 8 hours (\$200 max for the day)
 \$60 Minimum (up to 4 hours) – Starter(s), \$15/hour for every hour over 4, up to a max of 8 hours (\$120 max for the day)
 \$250.00/day – State Meet Referee(s)
 \$150.00/day – State Meet Starter(s)

Spirit (All Classes)

\$100 Minimum (up to 4 hours) – Tech Judge(s), \$25/hour for every hour over 4, up to a max of 8 hours (\$200 max for the day)
 \$80 Minimum (up to 4 hours) – Performance Judge(s), \$20/hour for every hour over 4, up to a max of 8 hours (\$160 max for the day)

TRAVEL RING FEES AND HOTEL PER DIEM

Officials' expenses for regular season and play-off games/matches in all sports:

- (1) Hotel Per diem (over 150 miles one way) is \$125 per day, per official, providing the official spends the night and communicates with the host.
- (2) Each Official working the contest will receive a set rate based on the number of miles, one-way, from the Official's home to the contest site, per the following schedule:

One-Way Miles to Contest Site	0-25	26-50	51-100	101-150	151-200	201-250	251-300	301-350	351-400	401-450	451-500	501-550
Travel Fee Per Official	\$0	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130