

# NMAA ELIGIBILITY PETITION DOCUMENT GUIDE



1. Please use the following table when submitting eligibility petitions
2. Please submit all required documents for the rule you are petitioning
3. Please ensure all documents are submitted together
4. Please ensure all petition paperwork is handled and filled out by school administration
5. Please ensure the student is academically eligible prior to submitting the eligibility packet

BYLAW	SECTION DESCRIPTION	REQUIRED DOCUMENTS
6.4.1.A.1	<b>Open Enrollment</b> – 9th grader first time competing at HS level	<ul style="list-style-type: none"> <li>• No documentation required for eligibility</li> </ul>
6.4.1.A.2	<b>Open Enrollment</b> – 8 <sup>th</sup> grader	<ul style="list-style-type: none"> <li>• 8<sup>th</sup> Grade Participation Form</li> </ul>
6.4.1.A.3	<b>Open Enrollment</b> – Out-of-state transfer/first time in the state of New Mexico living outside school's attendance zone (must have moved with family into the state of New Mexico)	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Most recent transcripts</li> <li>• One-year lease or purchase agreement</li> </ul>
6.5.1	<b>Bona Fide Residence</b> – Transfer moving with family into school's attendance zone	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• One-year lease or purchase agreement</li> <li>• Utility to back up residence address</li> </ul>
6.5.1.B	<b>Bona Fide Residence</b> – <i>Family living with Family</i> Transfer moving into school attendance zone but living in a residence not in their parent/guardian's name	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• Notarized statement from lessee/homeowner that family is living in the residence full time</li> <li>• One-year lease or purchase agreement in lessee/homeowner's name</li> <li>• Utility to back up residence address in lessee/homeowner's name</li> </ul>
6.6.1	<b>Transfer Student</b> – Transfer residing outside of school's attendance zone (or coming back to home attendance zone after an open enrollment choice) or residing with someone other than his/her legal guardian	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> </ul>
6.7.1	<b>Guardianship</b> – <i>Legal Guardian</i>	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• One-year lease or purchase agreement</li> <li>• Utility to back up residence address</li> <li>• District court judicial authority decree in place for at least one year</li> </ul>
6.7.2	<b>Guardianship</b> – <i>Deceased Parents</i>	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• One-year lease or purchase agreement</li> <li>• Utility to back up residence address</li> <li>• Court decree of guardianship</li> </ul>

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6.7.3	<b>Guardianship – Custodial</b> Foster homes/facilities	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• One-year lease or purchase agreement</li> <li>• Utility to back up residence address</li> <li>• Court or CYFD decree identifying the custodial individual/home</li> </ul>
6.7.4/6.7.5	<b>Guardianship – Legally separated/Divorced parents</b> Students may move from parent to parent and be eligible immediately provided: <ol style="list-style-type: none"> <li>1. Student is making his/her first move</li> <li>2. Move is not within same or adjoining district</li> <li>3. Move was neither athletically motivated nor was the move because of recruitment as certified by the administrators involved</li> </ol>	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• One-year lease or purchase agreement</li> <li>• Utility to back up residence address</li> <li>• Legal documents to support the separation/divorce may be requested</li> </ul>
6.7.7	<b>Guardianship – Boarding School</b>	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C (front side only if coming from foreign country)</li> <li>• Complete transcripts</li> </ul>
6.7.8	<b>Guardianship – Parents living outside United States</b> Parents may petition NMAA Executive Director	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C (front side only if coming from foreign country)</li> <li>• Complete transcripts</li> <li>• Document of temporary guardianship</li> <li>• One-year lease or purchase agreement of temporary guardian</li> <li>• Utility to back up residence address of temporary guardian</li> </ul>
6.8.2.A	<b>Foreign Students – Foreign Exchange</b>	<ul style="list-style-type: none"> <li>• Form A</li> <li>• CSIET Sanctioning</li> <li>• Proof of Date of Birth</li> </ul>
6.8.2.B	<b>Foreign Students – Non US Citizens</b> Foreign students who enter this country without their parents/legal guardians or via an approved CSIET program are ineligible for varsity competition for 180 school/365 calendar days (exception: boarding school rule)	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C (front side only)</li> <li>• Complete transcripts</li> <li>• Proof of Date of Birth</li> </ul>
6.9.2.A	<b>Hardship Petition – Extraordinary Circumstances</b>	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> <li>• Hardship form</li> <li>• Medical or financial reasons if necessary</li> </ul>
6.9.2.B	<b>Did Not Participate</b> – Students ruled transfers who did not participate in a particular sport at the previous school may petition for varsity eligibility in those sports at the new school provided they left in good standing and were academically eligible at the former school	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C</li> <li>• Complete transcripts</li> </ul>
Federal Law	<b>Military Compact</b> – Students of parents enlisted in a military branch	<ul style="list-style-type: none"> <li>• Form A</li> <li>• Form C (front side only if coming from foreign country)</li> <li>• Complete Transcripts</li> <li>• Military transfer orders OR residential documentation (lease or mortgage AND utility)</li> </ul>

**\*Note:** Transfer students must be petitioned for varsity eligibility if they have not been enrolled in your school for 180 school/365 calendar days. Students who are JV only do not need to be petitioned through the NMAA and a Form C between schools is all that is needed.