



NMAA/NMOA Basketball Officials' Pre-Game Procedures

Effective July 1, 2017



A. Arrival on the Playing Court

1. All three officials shall arrive on the floor 15 minutes before the start of the game. It is required that all officials arrive on the floor at the same time to enhance crew unity. Officials must adhere to the following procedures:

a. Pre-game: All three officials shall arrive on the floor 15 minutes before the start of the game and must remain on the floor once jurisdiction begins and as long as there is a team member (players or bench personnel who are in uniform and eligible to become a player) on the court.

b. Intermission: Regardless of whether team members are present, all officials are to return to the court with three minutes remaining on the game clock.

B. Position On Court

Upon entering the playing floor, officials will be positioned as follows:

1. The R stands at the division line across the court opposite the table.
2. The U1 will count the number of players on the home team and inform the R. She/He will also inspect uniforms, equipment and check for jewelry of the home team. U1 stands at the 28-foot line opposite the table to observe the home team warmup.
3. The U2 will perform the same duties for the visiting team. U2 stands at the 28-foot line opposite the table to observe the visiting team warmup.
4. Officials are permitted to stretch/run on the court when done in a professional manner. Officials are never to prop their feet/legs on the scorers tables or chairs surrounding the court.

C. Captains' Meeting

The R will conduct the captains' (**no coaches**) meeting at **center court** immediately after the umpires perform their duties above (**approximately 14:30 on clock**). The captains' meeting will be for introductions, to request the number of the speaking captains and a brief explanation or to answer any questions. The R will stand facing the table, the U1 and U2 will stand opposite the circle facing the R.

D. Officiating Duties

1. The R will inspect the court and all facility equipment.

Court markings and bench areas should be evaluated upon arrival at the facility. **Note:** That includes making sure the court area is free from obstructions and the coaching boxes are clearly marked. If not, the R will have game management mark the coaching boxes with strips of tape two-inches wide.

2. Following the captain's meeting, the U1 and U2 will return to the side of the court farthest from the benches to observe the teams. The R will go over to check the scorebook to assure that the lineup and starters are designated by the 10:00 mark. The R will also select a game ball, check air pressure and verify that all timing devices, scoreboards and possession indicator function properly.

3. **With 1:30 remaining on the game clock**, officials will go to the visiting team head coach and then to the home team head coach to introduce themselves. This is a time to introduce yourself, NOT to answer questions.

4. The officials will then proceed to the scorer's table and assume the pregame positions facing the court off the floor while lineups are announced. It is ok for you to shake the hands of players as they come by. If on the court when the National Anthem is played, the crew shall decide on a uniform stance.

5. When it is time to play the R will run out to the opposite side of the floor along the division line and the U1 will run to the low block opposite the table on their side then walk back to their starting position to chop the clock. The U2 will run to the opposite side of the U1 to the low block opposite the table. Note: The R can designate either of their partners to toss the jump ball.