

February 10, 2021

# Meeting Notes

## Attending

Tammy Richards  
Lee Ann Moores  
Daren Jones  
Jason Hightower  
Scott Evans  
Dave Campbell  
Larry Chavez  
Willie Owens  
Ann Stewart  
Larry Waters  
Robbie Robinson  
Cooper Henderson  
Roy Sanchez

### **NMADA Board Meeting**

Time: Feb 10, 2021 01:00 PM

<https://us02web.zoom.us/j/84268303721>

Meeting ID: 842 6830 3721

Passcode: 908436

## Call Meeting to Order and Welcome

- Called to order at 1:03 PM
- Quorum Ascertained – Missing Cooper (joined during Directors Report), Roll Call not necessary
- Approval of agenda
  - Motion: To approve the agenda as circulated, Motion by: Larry Waters
  - Seconded by: Roy Sanchez
  - Motion passed unanimously
- Approval of Minutes (8-18-2020)
  - Motion: To approve the minutes as circulated, Motion by: Scott Evans
  - Seconded by: Willie Owens
  - Motion passed unanimously

# NMADA Directors Report

Tammy Richards

- Member school info
  - Info from governor's office, Dept. of Health, and Medical Advisory Team – 100% mask wearing will be required at all times. There will be 0% medical exemptions or appeals
  - Locker room use – has been approved
  - Quarantine still in effect
  - No fans for fall sports– essential personnel and team members only
  - No transfers out of side of bonafide residence change for any reason
  - Games will be with district opponents that have not opted out of play
  - Non district games will move near location in your region to play
  - Feb 22<sup>nd</sup> the hybrid schools can go into full practice mode and have their pods open up. Those not in full hybrid mode will remain in effect until they transition.
  - Post season is being discussed by governor's office, this is still to be determined
  - If a student travels and does not follow 14-day quarantine or lies about it, it will be considered a forfeit for an ineligible player.
  - If a child has COVID there will be another form for the doctor to fill out to return
  - Membership is currently at about 180 members. Tammy reached out and found most of the ones that didn't renew their membership was due to financial issues or they forgot. She will be informally accepting those as long as they remit payment.
  - Conducted an audit of payments received through app without an application. Notified members that had filled out applications but had not yet paid.
  - Tammy will be talking with an audience at the PED about alternative licensure and certifications. Still looking at what other states are doing for other options.

## NMADA Financial Report

- PNL Report used for accounting system. Moved to a more simplified form.
- Membership exceeded what was projected
- Requested that Larry and Ann audit any instructor fees that we might have missed so we can close out LTC items ASAP.
  - 504 and 506 may not have been paid yet
  - Several classes were set up and people signed up, but did not fulfill their requirements. Tammy sent out invoices so we would be left with the cost. Trying to figure out a way to credit them for a future LTC class like the one they had signed up for. Still working on those details.

## Discussion/ Information Items

- NIAAA
  - We did have about 20 individuals for each class for 501, 502, 504, and 506 for our grant that we received for NIAAA. We were able to complete those courses and get a lot of AD's a jump-start on getting their CAA's. Will try to figure out where everyone is and if they are ready to test. Hopefully we can set up a test in

the spring. We still need to figure out classes to offer in the spring. Didn't really address those who need CMAA Certification, so we need to get 508 and 510 offered in the near future. Will be sending awards, dates, and thoughts for the NIAAA. Will try to get dates aligned out for the nominations and scholarships and when they will be due. Larry said right now we only have one scholarship application. Requested for everyone to reach out for more applications.

- Membership Options for 20-21 SY
  - (this may go under the next section??) Larry is taking this section over. We are near the bottom every year. Would like to look into pushing for NIAAA membership. As a board we should lead by example. If we would like dual membership from AD's across the state of NM, board members should be NIAAA members. We should be 100% members to lead by example.
- Active Board Leadership/Dual Membership
  - Is it possible to have a one-year trial for dual membership to see what percentage we have? Good idea to get more data.
- Foundation grant Support
  - We had a great turn out for NIAAA outreach. We had about 20 consistent members that will be moving forward to their certification.
  - Tammy spoke with the Joe Butler at the foundation and he encouraged to her to come to the NMADA Board and apply for grant dollars. We need these requirements met to request for funding and support. The most awarded in school dollars that Tammy has seen awarded was \$2,000 to a particular school. These are scholarships that we can offer to help with professional development on any level.
  - It would be beneficial to keep creating cohorts
  - Fees for instructors for 504, 502, 504, and 506 were \$600; 503 was virtual so there weren't any fees for that. The manuals for those classes were around \$5,000 – the fee was the same for a hard copy or digital copy of the manual. Not sure if this will remain the same.
  - If we have half the cohort we had, that it would cost just under \$4,400 and it would pay instructors and the fees for all 10 courses. If we could even get half of that through the Foundation grant, or if we even did a partial scholarship, it would be beneficial. We are not trying to make money.
  - Tammy asked if the Board would like her to apply for funds and then decide what we will do after we know how much money we have or would the Board prefer to set up a subcommittee to look at a model prior to? Scott Evans and Larry Waters volunteered to be a part of the subcommittee. Jason Hightower also volunteered to help.
- From the Chair

## Action Items

### Consider Adjournment

- Motion to Adjourn
  - Motion by: Larry Waters
  - Seconded by: Lee Ann Moores
  - Approved