

**NMAA Financial Information and Instructions
For State Football Playoffs—All Classes
2021-2022**

1. All playoff tickets will be sold online via GoFan. No cash is to be accepted on site. Tickets are available at <https://gofan.co/app/school/NMAA>. Redemption procedures can be accessed from the NMAA website at https://www.nmact.org/file/GoFan_Redeem.pdf.
2. The host school is responsible for event personnel expenses. The NMAA, however, will pay the contest officials directly. **The NMAA will reimburse the school for all payments to event workers and/or approved miscellaneous expenses. To receive reimbursement, complete the NMAA “Event Personnel Form” and submit within 10 business days.** This form can be accessed via the NMAA website at http://www.nmact.org/file/PERSONNEL_FORM_FB_ALL_CLASSES.xls.
3. Complimentary Pass Policy (Coaches, Administrators and Officials): Complimentary admission will only be granted to coaches and administrators who meet the following requirements:
 - Coaches and administrators of NMAA member schools must present two forms of identification (driver’s license and school ID) and must sign the comp pass list at the entrance to the event.
 - Coaches will only be permitted complimentary admission to the sport they coach.
 - NMOA officials must present one form of identification (driver’s license) and their NMOA membership card, and must sign the comp pass list at the entrance to the event.
 - NMOA officials will only be permitted complimentary admission to the sport they officiate.
 - Complimentary pass admission must be recorded on the “Complimentary Pass Form” and returned to the NMAA with the event personnel form.
4. Please call Shari Kessler-Schwaner, Business Manager at (505) 923-3279 with questions.