



NMADA/NIAAA LTC WORKSHOP

**Sunday, September 29, 2019
Marriott Pyramid Hotel, Albuquerque, NM**



**SPECIAL PROMO – NMADA MEMBER? – FIRST LTC COURSE?
Contact Tammy Richards for a \$50.00 credit code – see page 2**

LTC 502 Athletic Administration: Strategies for Organizational Management

Sunday, September 29, 1:00pm – 5:00pm, Presented by Scott Evans, CMAA

This course takes a basic approach to the fundamentals and methods of athletic administration and alerts and educates athletic administrators regarding potential problems and possible solutions in areas such as chain of command, scheduling, contest management, and personnel management. The course also touches upon eligibility, Critical Incident planning, financial responsibilities, legal, law, liability, equipment and facilities. Required for: RAA, RMSAA, CAA and CMAA Certification. [Revised 2016]

LTC 701 Athletic Administration: Administration and Application of Middle School Athletic Programs

Sunday, September 29, 9:00am-1:00pm, Presented by Daren Jones, CAA

This course provides strategies for the development of middle school athletic programs and concentrates on the role of the middle school coach and coaching principles. Middle level athletics is an essential part of the total educational process and an excellent opportunity for the home, school and community to work together in order to provide a positive educational experience for middle level children. Required for RMSAA. [Revised 2012]

LTC 721 Athletic Administration: Positive sporting Behavior-For the Love of the Game

Sunday, September 29, 9:00am-1:00pm, Presented by Ann Stewart, CAA

In this course students will learn to implement appropriate strategies and techniques, designed to create a positive, productive learning environment, which will support a system that encourages character and self-discipline and sportsmanship. This class will provide opportunities for self assessment and reflection in regards to prior performance. In addition students will participate in class discussions, and activities which will increase their knowledge and skills of the effective components of successful character, citizenship and sportsmanship to share with their students, coaches, parents and communities. [Revised 2015]

LTC 508 Athletic Administration: Legal Issues III – (Hazing, Constitutional, Disability, Employment, & Labor Laws)

Sunday, September 29, 1:00pm – 5:00pm, Presented by Larry Waters, CMAA

This course provides in-depth coverage of the legal standards governing hazing in interscholastic athletics programs and strategies for developing, implementing, and documenting an effective anti-hazing policy, along with extensive coverage of the constitutional rights of student-athletes that must be respected by schools when sanctioning athletes for misconduct, the impact of federal disabilities legislation on school sports programs, and the employment and labor law issues related to the administration of interscholastic athletics programs, in particular the minimum wage and overtime requirements of the federal Fair Labor Standards Act. Required for: CMAA Certification. [Revised 2016]

**CMAA EXAM: Sunday, September 29 @ 2:00pm – Administrator Ann Stewart, CAA
2:00pm for Review Session followed by Exam – BRING YOUR LAPTOP**

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The NIAAA Professional Development Academy has 4 nationally accredited levels of I-S A.D. Certification:

- **Registered Athletic Administrator (RAA)** – LTC 501, LTC 502
- **Registered Middle School Athletic Administrator (RMSAA)** – LTC Courses 501, 502, 503, 504, 700, 701
- **Certified Athletic Administrator (CAA)** – 2 years' experience and current employment as an AD, LTC Courses 501, 502, 503, 504, and 506 passing the CAA certification exam, and Personal Data Form.
- **Certified Master Athletic Administrator (CMAA)** – CAA, LTC 501, 502, 504, 506; 508, and 510;
- 3 courses each from the Operations group (600) and the Leadership group (700),
- Completion of CMAA Project, and Personal Data Form – points earned subsequent to award of CAA (except LTC courses)

Please see page 2 for registration form and payment details – note registration deadlines

NMADA
Leadership Training Courses
Registration Form
Sunday, September 29, 2019
Marriot Pyramid Hotel, Albuquerque, NM

1. Student Information

First Name: _____ M.I. _____ Last Name: _____
 School: _____ Phone: _____
 Address: _____ Cell: _____
 City: _____ State _____ Zip: _____
 E-mail: _____ NIAAA# _____

2. Course Enrollment

		Member Fees	Non-Member Fees	Total
_____ LTC 701	Sunday, September 29, 2019 – 9:00 AM – 1:00 PM	\$89.00	\$99.00	\$ _____
_____ LTC 721	Sunday, September 29, 2019 – 9:00 AM – 1:00 PM	\$89.00	\$99.00	\$ _____
_____ LTC 502	Sunday, September 29, 2019 – 1:00 PM – 5:00 PM	\$89.00	\$99.00	\$ _____
_____ LTC 508	Sunday, September 29, 2019 – 1:00 PM – 5:00 PM	\$89.00	\$ 99.00	\$ _____

Note - NMADA Members - \$89.00, Others - \$99.00

First LTC Course Credit Code (if applicable) _____ (\$50.00)

Note – Must be NMADA member taking your first LTC class, contact Tammy Richards (contact information below) for a credit code (Limited to first 10 requests)

TOTAL \$ _____

_____ CAA EXAM: Sunday, September 29 @ 2:00pm – Review followed by the exam.
 Payment sent directly to NIAAA – **BRING YOUR LAPTOP** – Administrator, Ann Stewart, CAA

3. Payment Processing:

_____ Check enclosed (Check # _____) payable to NMAA-NMADA
 _____ Purchase order enclosed (PO # _____) payable to NMAA-NMADA
 _____ Registration/guarantee, payable to NMAA-NMADA, payment to follow

Registration/payment to: NMAA-NMADA **E-mail** tammy@nmact.org
 6600 Palomas NE **Phone:** 505-923-3278
 Albuquerque, NM 87109 **Fax:** 505-923-3114

REGISTRATION DEADLINE – Thursday, September 12, 2019

Note – Late registrations are allowed if paid at time of class, materials may be delivered post conference