



**2019 NMAA & NMADA FALL LEADERSHIP CONFERENCE**  
**presented by BSN Sports**  
September 29 & 30, 2019 – Albuquerque Marriott Pyramid Hotel



Name \_\_\_\_\_ Title \_\_\_\_\_ CAA \_\_\_\_\_ CMAA \_\_\_\_\_  
School \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_

**Hotel Accommodations**

- ☐ Accommodations at Conference Hotel: Deadline to book your room(s) is September 14, 2019. \*The NMAA has negotiated a \$92 rate at the Albuquerque Marriott Pyramid Hotel. Reservations can be made by calling 1-800-262-2043 (reference NMADA & NMAA Fall Conference) or online by clicking on the following link:  
[Book your group rate for NMAA Fall 2019 Conference - Albuquerque Marriott Pyramid North, 5151 San Francisco Blvd. NE, Albuquerque, NM 87109](#)
- ☐ No accommodations necessary, or have booked elsewhere.

**NMADA Membership**

- ☐ I am already a member
- ☐ Plan to join – FORM ATTACHED

**LTC Classes**

**Sunday, September 29 (9:00am-1:00pm)**

- ☐ LTC 701—Administration & Application of Middle School Athletic Programs
- ☐ LTC 721—Positive Sporting Behavior: For the Love of the Game

**Sunday, September 29 (1:00pm-5:00pm)**

- ☐ LTC 502—Strategies for Organizational Management
- ☐ LTC 508—Legal Issues III
- ☐ CAA Exam Review / CAA Examination (2:00pm-5:00pm)

**Middle School General Session**

**Sunday, September 29 (3:30pm-5:00pm)**

- ☐ I plan to attend the middle school general session

**6<sup>th</sup> Annual BAGGO Tournament / NMADA Social presented by Varsity Brands:**

**Sunday, September 29 (5:00pm – 8:00pm)**

- ☐ I plan to participate in the BAGGO Tournament: My partner will be: \_\_\_\_\_  
\*Prizes will be awarded to the top teams!
- ☐ I plan to attend the social but will not participate in the BAGGO tournament.

**MANDATORY Professional Development Sessions & Annual Meeting**

**Monday, September 30**

- ☐ Opening General Session: Education Based Athletics & Multi-Sport Participation (8:00am-9:00am)
- ☐ General Session 1: Social Media – Policies & Promotion (9:15am-10:00am)
- ☐ General Session 2: NMAA Eligibility & Bylaws (10:15am-11:00am)
- ☐ General Session 3: Conflict Resolution (1:15pm-2:00pm)
- ☐ Closing General Session: NMAA Report / Annual Meeting & Guest Speakers (3:15pm-4:30pm)

**OPTIONAL Monday Sessions**

**Monday, September 30**

- ☐ NMAA/NMADA Fall Conference Luncheon (11:30am-12:45pm) \*If attending, please list # of tickets needed: \_\_\_\_\_
- ☐ NMADA General Meeting: (2:15pm-3:00pm)

I understand that failing to attend any of Monday's mandatory sessions will result in a \$250 fine (for high schools).

Initials \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



REGISTRATION DEADLINE – Friday, September 13, 2019  
E-mail: [mindy@nmact.org](mailto:mindy@nmact.org) or fax: Mindy Ioane (505) 923-3114





# NMAA and NMADA Fall Leadership Conference *presented by BSN Sports*



**September 29-30, 2019 – Albuquerque Marriott Pyramid Hotel**

## **Sunday, Sep. 29**

LTC Courses.....	9:00-1:00 PM
LTC Courses.....	1:00-5:00 PM
CAA Exam Review/Exam.....	2:00-5:00 PM
Exhibitors Set Up.....	2:00-5:00 PM
Middle School General Session.....	3:30-5:00 PM
NMADA Social / BAGGO Tournament.....	5:00-8:00 PM
<i>^Sponsored by Varsity Brands</i>	

## **Monday, Sep. 30**

**\*NOTE – ALL SESSIONS MANDATORY (except luncheon & NMADA meetings)**

Exhibitors Set Up.....	6:00-7:00 AM
Coffee and Danish in Exhibitors Hall.....	7:00-8:00 AM
NMAA/NMADA Leadership Council Breakfast*.....	7:00-8:00 AM
Opening General Session.....	8:00-9:00 AM
Exhibitors Visit Time / Coffee Break.....	9:00-9:15 AM
General Session #1.....	9:15-10:00 AM
Exhibitors Visit Time.....	10:00-10:15 AM
General Session #2.....	10:15-11:00 AM
Exhibitors Visit Time.....	11:00-11:30 AM
Fall Conference Lunch Banquet^^^.....	11:30-12:45 PM
Exhibitors Visit Time.....	12:45-1:15 PM
General Session #3.....	1:15-2:00 PM
Exhibitors Visit Time.....	2:00-2:15 PM
NMADA General Meeting^^^.....	2:15-3:00 PM
<i>^Door Prizes Given out Here</i>	
Exhibitors Visit Time.....	3:00-3:15 PM
NMAA Report / Annual Meeting.....	3:15-4:30 PM
Conference Gift Distribution.....	4:30-5:00 PM
NMADA Board of Directors Meeting*.....	5:00-6:00 PM

*^^^Voluntary/Optional Sessions*

*\*NMADA leadership only*



## **NMADA/NIAAA LTC WORKSHOP**

**Sunday, September 29, 2019**  
**Marriott Pyramid Hotel, Albuquerque, NM**



**SPECIAL PROMO – NMADA MEMBER? – FIRST LTC COURSE?**  
**Contact Tammy Richards for a \$50.00 credit code – see page 2**

### **LTC 502 Athletic Administration: Strategies for Organizational Management**

**Sunday, September 29, 1:00pm – 5:00pm, Presented by Scott Evans, CMAA**

This course takes a basic approach to the fundamentals and methods of athletic administration and alerts and educates athletic administrators regarding potential problems and possible solutions in areas such as chain of command, scheduling, contest management, and personnel management. The course also touches upon eligibility, Critical Incident planning, financial responsibilities, legal, law, liability, equipment and facilities. Required for: RAA, RMSAA, CAA and CMAA Certification. [Revised 2016]

### **LTC 701 Athletic Administration: Administration and Application of Middle School Athletic Programs**

**Sunday, September 29, 9:00am-1:00pm, Presented by Daren Jones, CAA**

This course provides strategies for the development of middle school athletic programs and concentrates on the role of the middle school coach and coaching principles. Middle level athletics is an essential part of the total educational process and an excellent opportunity for the home, school and community to work together in order to provide a positive educational experience for middle level children. Required for RMSAA.

[Revised 2012]

### **LTC 721 Athletic Administration: Positive sporting Behavior-For the Love of the Game**

**Sunday, September 29, 9:00am-1:00pm, Presented by Ann Stewart, CAA**

In this course students will learn to implement appropriate strategies and techniques, designed to create a positive, productive learning environment, which will support a system that encourages character and self-discipline and sportsmanship. This class will provide opportunities for self assessment and reflection in regards to prior performance. In addition students will participate in class discussions, and activities which will increase their knowledge and skills of the effective components of successful character, citizenship and sportsmanship to share with their students, coaches, parents and communities.

[Revised 2015]

### **LTC 508 Athletic Administration: Legal Issues III – (Hazing, Constitutional, Disability, Employment, & Labor Laws)**

**Sunday, September 29, 1:00pm – 5:00pm, Presented by Larry Waters, CMAA**

This course provides in-depth coverage of the legal standards governing hazing in interscholastic athletics programs and strategies for developing, implementing, and documenting an effective anti-hazing policy, along with extensive coverage of the constitutional rights of student-athletes that must be respected by schools when sanctioning athletes for misconduct, the impact of federal disabilities legislation on school sports programs, and the employment and labor law issues related to the administration of interscholastic athletics programs, in particular the minimum wage and overtime requirements of the federal Fair Labor Standards Act. Required for: CMAA Certification.

[Revised 2016]

### **CMAA EXAM: Sunday, September 29 @ 2:00pm – Administrator Ann Stewart, CAA**

**2:00pm for Review Session followed by Exam – BRING YOUR LAPTOP**

\* \* \* \* \*

**The NIAAA Professional Development Academy has 4 nationally accredited levels of I-S A.D. Certification:**

- **Registered Athletic Administrator (RAA)** – LTC 501, LTC 502
- **Registered Middle School Athletic Administrator (RMSAA)** – LTC Courses 501, 502, 503, 504, 700, 701
- **Certified Athletic Administrator (CAA)** – 2 years' experience and current employment as an AD, LTC Courses 501, 502, 503, 504, and 506 passing the CAA certification exam, and Personal Data Form.
- **Certified Master Athletic Administrator (CMAA)** – CAA, LTC 501, 502, 504, 506; 508, and 510;
- 3 courses each from the Operations group (600) and the Leadership group (700),
- Completion of CMAA Project, and Personal Data Form – points earned subsequent to award of CAA (except LTC courses)

**Please see page 2 for registration form and payment details – note registration deadlines**

**NMADA**  
**Leadership Training Courses**  
**Registration Form**  
**Sunday, September 29, 2019**  
**Marriot Pyramid Hotel, Albuquerque, NM**

**1. Student Information**

First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

School: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ NIAAA# \_\_\_\_\_

**2. Course Enrollment**

		Member Fees	Non-Member Fees	Total
_____ LTC 701	Sunday, September 29, 2019 – 9:00 AM – 1:00 PM	\$89.00	\$99.00	\$ _____
_____ LTC 721	Sunday, September 29, 2019 – 9:00 AM – 1:00 PM	\$89.00	\$99.00	\$ _____
_____ LTC 502	Sunday, September 29, 2019 – 1:00 PM – 5:00 PM	\$89.00	\$99.00	\$ _____
_____ LTC 508	Sunday, September 29, 2019 – 1:00 PM – 5:00 PM	\$89.00	\$ 99.00	\$ _____

Note - NMADA Members - \$89.00, Others - \$99.00

First LTC Course Credit Code (if applicable) \_\_\_\_\_ (\$50.00)

Note – Must be NMADA member taking your first LTC class, contact Tammy Richards  
(contact information below) for a credit code (Limited to first 10 requests)

TOTAL \$ \_\_\_\_\_

\_\_\_\_\_ CAA EXAM: Sunday, September 29 @ 2:00pm – Review followed by the exam.

Payment sent directly to NIAAA – **BRING YOUR LAPTOP** – Administrator, Ann Stewart, CAA

**3. Payment Processing:**

\_\_\_\_\_ Check enclosed (Check # \_\_\_\_\_) payable to NMAA-NMADA

\_\_\_\_\_ Purchase order enclosed (PO # \_\_\_\_\_) payable to NMAA-NMADA

\_\_\_\_\_ Registration/guarantee, payable to NMAA-NMADA, payment to follow

**Registration/payment to:**     **NMAA-NMADA**  
   **6600 Palomas NE**  
   **Albuquerque, NM 87109**

**E-mail** [tammy@nmact.org](mailto:tammy@nmact.org)  
**Phone:** 505-923-3278  
**Fax:** 505-923-3114

**REGISTRATION DEADLINE – Thursday, September 12, 2019**

**Note** – Late registrations are allowed if paid at time of class, materials may be delivered post conference



50<sup>th</sup> Annual National  
Athletic Directors Conference  
National Harbor, MD  
December 13-17, 2019



- Schedule:** Friday, December 13, 5:30pm – Opening General Session  
Tuesday, December 17, 1:00pm – Closing General Session
- Hosted By:** National Interscholastic Athletic Administrators Association  
National Federation of State High School Associations
- Location:** Gaylord National Resort and Convention Center
- Hotels:** Gaylord National Resort and Convention Center  
201 Waterfront St. National Harbor, MD 20745
- Program:** Workshop Sessions – 5 – multiple “breakouts” – current topics,  
presented by practitioners and national quality speakers
- Professional Development Academy – all NIAAA LTC classes are  
offered over 3 LTC workshop sessions; CAA Exam offered
- Professional opportunities - other, e.g. “Safe Sports Zone  
Certification”, NIAAA Blue Ribbon Panel, NFHS Roundtable
- Exhibit Area – 300 local/regional/national vendors display  
products and services for HS athletics – drawings, give-aways
- NIAAA Meetings – committee meetings, delegate assembly,  
section meetings, at-large elections, etc.
- Additional:** Conference gift  
Conference luncheon  
Conference banquet  
Exhibit hall snacks
- Costs:** Conference Registration – \$255.00 (NIAAA Members), \$335.00  
(non-NIAAA Members), LTC - \$95.00 (NIAAA Members)  
Conference hotels - \$169.00/night plus tax (single/double)
- NIAAA Web Info:** <https://www.adconference.org/>