



## MVP Tip Sheet New User Registration

### Step 1

You must have a valid email address to create an MVP account.

### Step 2

Click on the blue MVP Login option on the right side of the NMAA homepage ([www.nmact.org](http://www.nmact.org)) or go to <http://nm.mvpapp.com> to access the MVP system.

### Step 3

Click on "Register Now" to create a new account ONLY IF you DO NOT already have an account in MVP.

### Step 4

Enter your name, phone number, email address, and password. If all information is correct, click the "Register" button.

### Step 5

You should now be logged into the MVP system with the message "You have successfully registered with MVP, Please take some time to edit your profile" showing at the top of the screen. You are now a registered user.

### Step 6

You should now claim a role or roles and edit your profile. Click on the "Roles" tab to claim a role. Roles are the position or positions that you fill at your school (i.e. head coach, assistant coach, principal, etc.) To edit your profile click on the "Contact", "Photo" or "About" tabs. Please note that if you leave your current school you DO NOT need to create another MVP account; simply claim NEW roles at your new school. Your MVP account stays with you!

### Step 7

When you apply for a role, your athletic director will either approve or deny your status. If you are an athletic director, the NMAA will approve or deny your status. Note: New athletic directors must contact Bill Cleland, NMAA Assistant Director.

### Step 8

Once your role has been approved, you can begin entering data into the MVP database. Only coaches and athletic directors will have access to enter team data (schedules, scores, rosters, team photos, etc).

### Step 9

[Refer to the current list of MVP Tips on the NMAA homepage.](#)

### Questions:

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