



2011 NMAA and NMADA Fall Conference Registration Form



October 9-11
Albuquerque Marriott Pyramid Hotel

The New Mexico Activities Association and New Mexico Athletic Directors Association Fall Conference will be held October 9-11 at the Albuquerque Marriott Pyramid Hotel. The NMAA encourages all member schools to send a representative to the conference. The NMAA Board of Directors has established a \$250 fine for schools who fail to attend the NMAA Annual Meeting on Tuesday of the Fall Conference. Registration Forms must be received by the NMAA no later than 4:00 pm on Monday, Oct. 3, 2011.

Hotel Accommodations:

The NMAA has negotiated a \$90 rate at the Albuquerque Marriott Pyramid Hotel. Reservations can be made by calling 1-800-266-9432 or online at <https://resweb.passkey.com/go/nmadafallconf>. Make sure you provide the group code of **NMADA**. The \$90.00 rate will only be available until September 28th.

Conference Gift:

Only those attendees who are members of the New Mexico Athletic Directors Association (NMADA) will receive a conference gift. *Please see attached NMADA membership application form.*

Conference Luncheon:

Note: The NMAA will provide two lunch banquet tickets (Oct. 10) for each member high school. Additional banquet tickets may be purchased for \$25.00 (space is limited). The lunch banquet is sponsored by US Bank.

Leadership Training Courses:

LTC Courses will be offered on Sunday, October 9. *Please see attached LTC information.*

NMAA Foundation Golf Tournament:

The NMAA Foundation will host a golf tournament at 1:00 PM on Tuesday, October 11 at Desert Greens Golf Course in Albuquerque. *Please see attached Foundation Golf Tournament registration form.* Entry fee is \$50 per player (includes green fees, range balls, cart and dinner). All proceeds will go to the NMAA Foundation.

Conference Attendee:

Name: _____ School: _____

Phone Number: _____

Title: _____ CAA CMAA

Are you an NMADA Member? YES NO

Will you be attending the Fall Conference Lunch Banquet Oct. 10? YES NO # of tickets? _____

Will you be participating in the NMAA Foundation Golf Tournament? YES NO

**Fax Registration Form To NMAA
(505) 923-3114 by Oct. 3, 2011.**

<p>NMAA Use Only</p> <p>Date Received: _____</p>



New Mexico Activities Association
Foundation

2011 Fall Golf Classic

Registration Form

Date: October 11, 2011
Time: 1:00 p.m.
Place: Desert Greens
Golf Course
Format: 4 Person Scramble
Cost: \$50 per Player
\$200 per 4 Person Team

Join us for an afternoon of fun at the Desert Greens Golf Course! Your participation in this tournament will help to support scholarships for New Mexico students who exemplify dedication, scholastic achievement, and sportsmanship within our communities.

\$50 person includes: Green fee, cart, range balls, and dinner.
Small token of appreciation will be given to every participant.

Golfers can sign up individually, or as a team. Sign up soon!

To pay by **CREDIT CARD** please register online: <https://nmaafoundation.ticketleap.com>

To pay by **CHECK** please submit the following:

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

IF PLAYING WITHIN A FOURSOME—PLEASE LIST TEAM PLAYERS NAMES HERE:

1. _____ 3. _____

2. _____ 4. _____



Please make payable to NMAA Foundation, 6600 Palomas Ave. NE,
Albuquerque, NM 87109

Payment must be included with the registration form. For questions please call 505-923-3280



***The New Mexico Athletic Directors Association
Presents NIAAA Leadership Training Courses***



***Sunday, October 9, 2011, Marriott Pyramid Hotel
Albuquerque, New Mexico***

LTC 502 Athletic Admin.: Principles, Strategies, and Methods (12:00noon – 4pm, Stacy)

This course takes a basic approach to the fundamentals and methods of athletic administration and alerts and educates athletic administrators regarding potential problems and possible solutions in areas such as budgets, transportation and scheduling and parent/student/coach conflicts. The course also touches upon sample athletic/activity program philosophies, department organization charts, activity procedures/checklist, public relations, coaching applications/assessments and emergency plans. A comprehensive resource guide is included.

LTC 506 Athletic Admin.: Legal Issues II (Title IX, Sexual Harassment) (12noon – 4pm, Nelms)

This course has in-depth coverage of compliance issues regarding Title IX and gender equity in an I-S athletic program, including the methodology for a school to perform a Title IX self-audit and in depth coverage of the issues and strategies related to the development of an effective policy for the prevention of sexual harassment in an I-S athletic program

LTC 621 Athletic Admin: Synthetic Field, Design & Construction Components (12noon – 4:00pm, Nichols)

This course will review the stages and procedures involved in defining the concept, ensuring a successful design and the selection of a qualified professional to construct a synthetic turf playing surface. Discussion will take place regarding specific language, selection criteria bidding strategies and a checklist of contract considerations. In addition, a review of requirements to ensure professional project mgmt, necessary steps to maintain quality assurance, and best practices for care and maintenance.

LTC 508 Athletic Admin.: Legal Issues III (Hazing, ADA, Employment) (5pm-9pm, Green)

This course has in-depth coverage of the issues and strategies related to the development of an effective policy for prevention of hazing in an interscholastic athletic program, coverage of the constitutional and statutory issues affecting athletic programs, including the impact of disabilities legislation on school athletics and coverage of employment law concerns affecting athletic programs, including contract law, equal pay and FLSA issues.

LTC 700 Athletic Admin.: Development of MS Athletic Programs (5:00pm-9:00pm, Jones)

This course provides insights and strategies for the leadership of developmentally sound educationally compatible middle level school athletic programs. Middle school philosophy is discussed along with the relationship it has to the psychological and physical development of the middle school child. This course also focuses on concerns and/or challenges raised about the value of middle school sports programs in today's education setting.

LTC 723 Athletic Admin.: Administration of Professional Growth Programs (5pm-9pm, Evans)

Legal definitions, court cases, and professional standards of care have clearly identified various competencies and performance expectations for coaches. In courts, these standards have placed increased responsibilities on athletic directors to: 1) carefully screen candidates for coaching positions, and 2) provide in-service training opportunities to ensure that all coaches are prepared for their work with children of variable skill and maturity levels. Topics will include a rationale for professional growth training, information delivery methods, incentives, resources for training and instruction, samples of curriculum taught via the internet and other methods.

Certified Athletic Administrator (CAA) and Certified Master Athletic Administrator (CMAA)

The NIAAA has programs leading to 2 nationally accredited levels of AD Certification

- Certified Athletic Administrator (CAA) – 2 years experience and current employment as an AD, LTC Courses 501, 502, 504, 506,
- passing the CAA certification exam, and Personal Data Form
- Certified Master Athletic Administrator (CMAA) – CAA, LTC 501, 502, 504, 506; 508; 3 courses each from the Operations group (600) and the Leadership group (700), completion of CMAA Project, and Personal Data Form – points earned subsequent to award of CAA

Registration

- See page 2 for registration form and payment details – note registration deadlines

NMADA
Leadership Training Courses
Course Registration Form
Sunday, October 9, 2011
Albuquerque Marriott Pyramid Hotel

1. Registration Information

First Name: _____ M.I. _____ Last Name: _____

School: _____ Office Phone: _____

Address: _____ Office Fax: _____

City: _____, NM Zip: _____

E-mail: _____

2. Course Enrollment

	<u>Price</u>	<u>Total</u>
_____ LTC 502 – Sunday, Oct. 9, 12pm – 4pm	\$100	\$ _____
_____ LTC 506 – Sunday, Oct. 9, 12pm – 4pm	\$100	\$ _____
_____ LTC 621 – Sunday, Oct. 9, 12pm – 4pm	\$100	\$ _____
_____ LTC 508 – Sunday, Oct. 9, 5pm – 9pm	\$100	\$ _____
_____ LTC 700 – Sunday, Oct. 9, 5pm – 9pm	\$100	\$ _____
_____ LTC 723 – Sunday, Oct. 9, 5pm – 9pm	\$100	\$ _____
TOTAL		\$ _____

3. Payment Processing:

_____ Check enclosed (Check # _____) payable to NMAA-NMADA

_____ Purchase order (PO # _____) payable to NMAA-NMADA

Please send registration form and payment to:

Scott Evans, CMAA
NMAA-NMADA
6600 Palomas NE
Albuquerque, NM 87109

505-923-3110 (fax) or e-mail sevans@nmact.org

REGISTRATION DEADLINE - FRIDAY, SEPTEMBER 23, 2011

***Note – late registrations will be accepted, materials/certificates delivered post conference**

**NEW MEXICO ATHLETIC DIRECTOR'S ASSOCIATION
MEMBERSHIP FORM – 2010-11 SCHOOL YEAR**

PLEASE PRINT

NAME

_____ Last Name

_____ First

_____ Middle Initial

SCHOOL: _____

SCHOOL PHONE: _____

SCHOOL ADDRESS: _____

SCHOOL FAX: _____

CITY: _____

STATE: _____

ZIP: _____

E-MAIL: _____

CELL: _____

PLEASE INDICATE YOUIR GENERAL AREA OF RESPONSIBILITY:

_____ Senior High School Only

_____ MS/JH Only

_____ Retired

_____ Senior High and MS/JH

_____ City/District System

_____ Other

PRINCIPAL: _____

SUPERINTENDENT OF SCHOOLS: _____

MEMBERSHIP FEES: \$40.00 (active H.S. or HS&MS/JH) \$20.00 (MS/JH/Retired) \$50.00 (Lifetime-Retired) PLEASE MAKE P.O.'s AND CHECKS PAYABLE TO NMAA.

Please note any suggestions for NMADA Board/General Meeting: _____

Please note any suggestions for NMADA/NMAA Workshops: _____

Please note any suggestions for NMADA/NIAAA LTC Courses: _____

Please note any other suggestions for NMADA : _____

Mail to NMADA Executive Director:
(Checks & PO's to "NMAA")

**SCOTT EVANS
NMADA
6600 PALOMAS NE
ALBUQUERQUE, NM 87109**