

SECTION V FINANCE

5.1 REVENUE

5.1.1 Payment of Regular Dues

- A. Dues are payable to the NMAA and must be postmarked on or before September 15th.
- B. Upon written request to the Director, a school may arrange for quarterly payments.
- C. Schools that are delinquent at the end of the fiscal year in payment of membership dues are not eligible for participation in activities sanctioned by the Association until all financial responsibilities have been met.
- D. Schools who drop out of the Association, are not in good standing, or are suspended, must pay delinquent dues before they are eligible for reinstatement.

5.1.2 Post-Season, Playoff, and State Tournament/Meet Receipts

Percentages of gate receipts remitted from post-season events are set annually by the Board upon recommendation from the Director. District-level event deficits are the responsibility of the participating schools.

5.1.3 Audit

Financial records of the Association are audited minimally every two (2) years by a Certified Public Accountant and presented to the Board of Directors. This report is reviewed for the members at the Annual Meeting and copies are made available upon request.

5.1.4 Commissioner System Fees

The Commissioner of Officials plan involves an assessment against each member school (applies to each sport as declared for participation by the member school) to pay for the system. Specific amounts are determined annually by the Board upon recommendation from the Director.

The assessment is assessed annually in conjunction with Association dues.

5.1.5 Fees/Penalties

- A. All member schools are required to attend the Annual Meeting in the Fall as scheduled by the Director. While there is no fee for this, all schools must be represented. A \$250.00 fine will be assessed for non-attendance.

- B. Late Payments for Invoices and Sports Financial Reports **Penalties take effect on 7/1/09.**

The New Mexico Activities Association will notify superintendents or headmasters of each member school via certified mail by June 15th of the current fiscal year of their outstanding financial responsibilities. If late payments for invoices or sports financial reports (including the receipt of unused tickets as part of the reconciliation of 1st round of state playoffs) are not received by the NMAA by the last business day of the current fiscal year ending June 30th, the following penalties will apply:

- The member school will be suspended (“inactive” status) as a member school for the following school year or until all financial responsibilities are satisfied.
 - The Executive Director of the NMAA may impose a fine of up to \$2,500.00 to the member school.
 - The member school must fully resolve all financial responsibilities and ticket reconciliations for post season playoffs for consideration of reestablishing themselves as an “active” NMAA member.
 - A member school wishing to reestablish themselves as an “active” member must appeal their case to the NMAA Board of Directors. Meetings of the Board to hear an appeal will be as scheduled by the Board, but no later than the next regularly scheduled meeting of the Board. A minimum of five (5) board members must be present to hear the appeal.
 - The above penalties are effective for the 2009-2010 fiscal year.
- C.** Requests for sanction of an "extended" trip outside the state of New Mexico must be submitted at least 90 days prior to the event. A \$50.00 fine will be assessed if request is not received within the appropriate timeline.
- D.** Delinquent reporting of beginning of school information (see 3.9.2). Penalty to be determined by the Board.
- E.** Season reporting (see 3.9.3) Penalty to be determined by the Board.
- F.** Violation of Rule 7.4 – Out of Season Coaching During the School Year. Member school will be fined \$2,500.00 for the first offense; \$5,000.00 for the second offense.
- G.** Forfeiture fees (See 5.1.7 and 5.1.8)
- H.** Fine for use of ineligible player(s) (See 6.7)
- I.** Non-Completion of District Clinic (A \$100 fine will be assessed for each missed clinic):
1. Baseball
 2. Basketball
 3. Cheer/Drill/Dance
 4. Cross Country
 5. Football
 6. Golf
 7. Soccer
 8. Softball
 9. Tennis
 10. Track and Field
 11. Volleyball
 12. Wrestling
 13. Swimming and Diving
- J.** Submission of cross country meet results after the posted deadline will result in a \$500 fine to the district host. (See 7.21.3)
- K.** Changes made to track and field team state championship entries after the published entry deadline will result in a \$500 fine.
- L.** Changes made to swimming and diving team state championship entries after the published entry deadline will result in a \$500 fine.

M. Request for Appeal - minimum appeal fee of \$250 not to exceed \$500 may be incurred. (See Section XIII)

5.1.6 Assessments

The Association may levy assessments on its members, as deemed necessary by the Board.

5.1.7 Forfeits at Senior High School Level

It is recommended that game contracts provide a forfeiture fee to be paid should there be a failure on the part of either party to carry out the written arrangements agreed upon.

A. Any school that, without just cause, withdraws its team from a contracted game, or does not pay a forfeiture fee that was due during the same season, may be sanctioned by the Director. Failure of a team to participate in a contracted contest between two schools shall constitute a forfeit unless the two schools mutually agree to re-schedule the contest.

B. When schools do not have a forfeiture fee in their contract for a regular season event and cannot resolve the failure of one school to fulfill the contract, the Board has established minimum forfeiture fees as follows:

1. **Minimum forfeiture fees:** If not already in the contract, this applies to both regular season games and tournaments. Other costs of conducting the contest, as well as lost revenues may be taken into consideration by the Director in assessing the fee owed by the school for failing to meet the obligations of the written or unwritten agreement.

	<u>Football/Basketball</u>	<u>Other Sports</u>
A	\$200	\$100
AA	\$300	\$200
AAA	\$400	\$200
AAAA	\$500	\$300
AAAAA	\$500	\$300

2. The school may be required to appear before the Board to justify its future participation in that sport.
3. Payment of the forfeiture fee does not relieve the school of responsibility to fulfill the spirit of the contract by honoring that site when playing future games with that school.

5.1.8 Forfeits at Junior/Middle School Level

It is recommended that game contracts provide a forfeiture fee to be paid should there be a failure on the part of either party to carry out arrangements agreed upon.

A. Regardless of sport, if two weeks (14 calendar days) notice is not provided before the cancellation of a game/contest/event, a forfeiture fee will be imposed. By mutual agreement, the forfeiture can be waived.

B. When schools do not have a forfeiture fee in their contract for a regular season event and cannot resolve the failure of one school to fulfill the contract, the Board has established minimum forfeiture fees as follows:

	<u>Football</u>	<u>Basketball</u>	<u>Other Sports</u>
A-AA	\$200	\$150	\$100
AAA-AAAAA	\$500	\$375	\$250

Note: If not already in the contract, this applies to both regular season games and tournaments. Other costs of putting on the contest, as well as lost revenues may also be taken into consideration by the Director in assessing the fee owed by the school for failing to meet the obligations of the written or unwritten agreement.

5.2 OFFICIALS FEES/DUES

5.2.1 Officials Assignor Fees

SPORT	HIGH SCHOOL ASSIGNOR'S FEE	MIDDLE SCHOOL ASSIGNOR'S FEE
BASEBALL	\$112.50	\$50.00
BASKETBALL	\$150.00 <i>Boys & Girls - JV & C</i>	\$75.00 (Boys & Girls)
FOOTBALL	\$75.00	\$50.00
SOCCER	\$225.00 <i>Boys & Girls - Varsity, JV & C</i>	\$75.00
SOFTBALL	\$112.50	\$50.00
VOLLEYBALL	\$112.50 <i>Varsity, JV, C</i>	\$50.00
WRESTLING	\$75.00	\$40.00

Note: Assignment of varsity contests for basketball and football are paid by the schools to the NMAA through their membership dues. The Varsity Regional Assignors in those sports are then paid by the NMAA.

Schools with additional levels of play (i.e., 9th grade & C-team) should pay the assignor \$37.50 per each gender/level of competition.

Schools without a level of play (i.e., no C-team) should deduct \$37.50 from the assignor's fee per each gender/level they do not have.

5.2.2 Officials Fees - Regular Season - Officials are paid the following fees plus applicable mileage, meal and rider fees:

	<u>VARSIITY</u>	<u>JUNIOR VARSITY</u>	<u>JUNIOR HIGH</u>
Baseball (All Classes)	\$51.00	\$36.00	\$25.00
Basketball (All Classes)	\$51.00	\$36.00	\$25.00

Football (All Classes)	\$62.00	\$44.00	\$30.00
Soccer (All Classes)	\$51.00	\$36.00	\$25.00
Softball (All Classes)	\$45.00	\$32.00	\$25.00
Swimming (All Classes)	See swimming fee schedule below		
Track (All Classes)	See track fee schedule below		
Volleyball (All Classes)	\$45.00	\$32.00	\$25.00
Wrestling (All classes - Duals)	\$45.00	\$32.00	\$25.00

\$3.50 per match for varsity regular season tournaments
\$2.50 per match for JV/C regular season tournaments
\$2.00 per match for Junior High regular season tournaments

The swimming & diving referee fee schedule is as follows:

\$38.00 per meet – referee
 \$27.00 per meet – stroke & turn judge

The track referee fee schedule is as follows:

\$80.00	All day meet, preliminaries and finals, track and field events for boys and girls
\$53.00	Half day meet, finals only, both track and field events for boys and girls
\$69.00	All day meet, preliminaries and finals, both track and field for boys OR girls
\$53.00	All dual, triangular, and quadrangular meets
\$53.00*	Track referee only – all day meets as described above
\$53.00*	Field referee only – all day meets as described above
* - <i>Must hire both track and field referees if this format is used.</i>	
\$53.00	Additional for pre-meet seeding, heating, etc. optional if school/referee so agree)
\$91.00	Two-day meet (afternoon or evening day one, morning day two), both track and field for boys and girls
\$64.00 ea.	Track referee and field referee – same format as above

All fees are in addition to mileage and per diem rates as apply in other sports

5.2.3 Officials Fees – Post Season - Officials are paid the following fees plus applicable mileage, meal and rider fees:

	<u>BASEBALL</u>	<u>SOFTBALL</u>	<u>BASKETBALL</u>	<u>FOOTBALL</u>
District	\$57.00	\$50.00	\$57.00	N/A
Round of 12 (FB)	N/A	N/A	N/A	\$64.00
Quarterfinal	N/A	N/A	N/A	\$66.00

Semifinal	N/A	N/A	N/A	\$71.00
Championship	N/A	N/A	N/A	\$75.00
State (incl. 1st Round)	\$62.00	\$54.00	\$62.00	N/A

	<u>SOCCKER</u>	<u>VOLLEYBALL</u>	<u>WRESTLING</u>	
District	\$57.00	\$50.00	\$4.00/match	
State (incl. 1st Round)	\$62.00	\$54.00	\$4,50/match	

A. Mileage, Meal and Rider Fee Payments for All Contests

Officials’ expenses for regular season and playoff games/matches in baseball, basketball, football, soccer, softball, volleyball, and wrestling:

(1) Reimbursement of an official’s expenses (meal or per diem) based on one-way mileage intended to reach the site of a game/match/event is as follows:

51 miles to 150 miles=one meal @ \$10

Over 150 miles=two meals = \$15

(2) Per diem (where applicable) is \$75 per day providing the official spends the night.

(3) Mileage is paid (where applicable) at the rate of **\$.405** per mile round trip from the official’s hometown

(effective 7-1-09) EXCEPTION: If an official chooses to affiliate him/herself with a group from outside of his/her hometown where a local group exists, they will not be paid mileage from their hometown. For example, if an official lives in Alamogordo, but chooses to officiate with the Las Cruces Association rather than the Alamogordo Association, he/she would NOT be paid mileage from Alamogordo to Las Cruces for the game because he/she has made the choice to officiate outside of his/her hometown where a local group exists.

b.)Only ONE driver will be paid for each contest. This will be paid to the official on the crew who travels the furthest. Issues with multiple drivers must be solved between the officials and the assignor prior to the game. For example, if a game in Carlsbad is being officiated by an official from Loving, and an official from Artesia, the mileage may be split between the two officials. It is the responsibility of the “crew chief” to notify the school of the split mileage or the officials can work out splitting the mileage on their own, which as been a practice for officials for quite some time.

(4) A rider fee of \$10 is paid to officials who are riding (non-drivers only) on trips of 51miles or more.

5.2.4 Officials Initiation Fees and Annual Dues

1.

Members	Dues/Sport
Active	\$50.00 (first sport), \$40 (each additional sport)
High School Sub-Varsity/ Junior High	\$30.00 per sport
Reciprocal	\$20.00
Associate	\$20.00
Track	\$20.00
New, Initiation	\$5.00*

*Each new member must pay an initiation fee in addition to annual dues when he/she first applies for membership. The initiation fee is a one-time charge to new members

registering in any sport. New members registering in more than one sport do not pay an additional initiation fee for each sport registered. The initiation fee must accompany the application with the first year's dues.

2. Annual dues for officials are determined by the Executive Board. Any official registered during the current year in a sport is fined \$25 if he/she registers for the coming year in that sport after the deadline date. Deadline dates are as follows:
 - Football– February 1
 - Soccer , Volleyball – May 1
 - Basketball and Wrestling – June 1
 - Baseball and Softball – October 1
 - Swimming/Diving - September 1 (current year)
 - Tennis and Track – October 1 (current year)
3. Dues paid are not refunded as a matter of policy, except for:
 - a. An official's death prior to or during the season.
 - b. Overpayment which is verified.

5.2.5 Series of Fines and Sanctions for Officials

Level I Fines (\$25)

- A. Out of approved regulation uniform.
- B. Late arrival for game or at game site without a valid excuse.
- C. Failure to report incidents involving officials, spectators, teams and/or schools by the specified time.
- D. Failure to reply to the State Commissioner or State Supervisory Committee when investigating an incident by the specified time.
- E. Failure to submit examinations by the due date.
- F. Failure of a current registered official to register for the coming year by the due date.

Level II Fines (\$50 or possible suspension)

- A. The responsible official, commissioner, or assignor will be subject to a fine for an individual working a varsity game or match without a current card in non-emergency situations.
- B. Unprofessional conduct or unethical conduct and practices.
- C. Failure to fulfill contracts, except when given an approved release.
- D. Soliciting games, sitting in on local and state meetings for the purpose of politicizing the assignment of games or officials (unless so sanctioned by the school principal), and/or otherwise meddling in the affairs rightly the duty of the NMAA and/or school officials.
- E. Dereliction of duty or falsification of reports or records.
- F. Failure to attend the number and type of meetings specified in the constitution and bylaws.