

# **NEW MEXICO ATHLETIC DIRECTORS ASSOCIATION CONSTITUTION**

## **ARTICLE I - NAME**

The name of this organization shall be the New Mexico Athletic Directors Association.

## **ARTICLE II - PURPOSE**

The purpose of this organization shall be:

1. To preserve, nurture and perpetuate interscholastic athletics and its educational aspects in perspective to the integrity of the total curriculum.
2. To improve athletic understanding and relationships throughout the State of New Mexico.
3. To establish unity and fellowship among all members.
4. To promote uniformity in athletic policies throughout the State of New Mexico.
5. To cooperate with the administrative head while remaining cognizant that he/she is held ultimately responsible in all matters related to interscholastic activities involving his/her school.
6. To establish closer working relationships with related professional groups.
7. To assist and cooperate with the New Mexico High School Coaches Association, the New Mexico High School Officials Association, and the New Mexico Activities Association in maintaining their goals and objectives.
8. To promote the professional growth and image of interscholastic athletic administrators.

## **ARTICLE III - MEMBERSHIP**

### **Section 1 - Active Membership**

The Association shall be limited to all athletic directors and all others who have athletic administrative responsibilities in the State of New Mexico.

### **Section 2 - Associate Membership**

Associate membership shall be open to other interested parties, such as school administrators, retired athletic directors, university students in the field of sport administration, and others as approved by the NMADA Board.

### **Section 3 - Dues**

The NMADA Board of Directors establishes annual dues.

### **Section 4 - Voting Privilege**

Only those active Association members present at the meeting are eligible to cast a vote.

### **Section 5 - Association Year**

The Association year shall begin July 1 and end June 30.

## **ARTICLE IV - OFFICERS**

### **Section 1 - Officers**

The officers shall be the Past President, President, Vice-President, and Secretary-Treasurer.

### **Section 2 - Duties of the President**

The President shall preside at all meetings of the NMADA as the Chief Executive Officer. The president shall also preside at all meetings of the NMADA Board of Directors. The president shall have the power to appoint special committees for the purpose of improving the objectives of the Association. The president shall serve as the NMADA representative on the NMAA Commission.

### **Section 3 - Duties of the Vice President**

The vice president shall assume the duties of the president in his/her absence or in his/her inability to act. He/she shall assist the president in any matters necessary. The vice president shall be the president-elect and automatically move into the presidency. The vice president shall serve as the NMADA representative on the New Mexico High School Coaches Association Board of Directors.

### **Section 4 – Secretary-Treasurer**

The secretary-treasurer shall be the chief corresponding officer responsible for all such records and proceedings of the NMADA. The secretary-treasurer shall be responsible for notices, publications, reports and other items necessary for proper operation of the NMADA. The secretary-treasurer shall have primary responsibility for membership development, records, etc. The secretary-treasurers shall give a financial report as a routine order of business at all meetings of the NMADA.

### **Section 5 – Past President**

The past president shall consult, advise, and assist the officers in the leadership functions of the NMADA. The past president shall conduct meetings in the absence of the president and the vice president.

## **ARTICLE V – BOARD OF DIRECTORS**

### **Section 1 - Officers**

All elected officers of the NMADA serve on the board of directors.

### **Section 2 – Classification Representatives**

Classification (A-AA-AAA-AAAA-AAAAA) representatives (one north, one south for each classification) are (appointed by the president) and serve two year staggered terms on the board of directors.

### **Section 3 – Additional members**

The New Mexico NIAAA Leadership Training Program Coordinator, the New Mexico NIAAA Liaison, the New Mexico NIAAA Awards Chairperson, the New Mexico NIAAA Certification Coordinator, and the NMADA Executive Director shall serve on the Board of Directors.

### **Section 4 - Quorum**

A quorum shall consist of two-thirds of the membership of the Board of Directors and any action taken will be based on simple majority vote.

## **ARTICLE VI - MEETINGS**

### **Section 1 - NMADA Meetings**

The NMADA shall have three meetings each year. Generally, they shall be held during the New Mexico High School Coaches Association Clinic, the NMADA annual conference, and the NMAA Boys State Basketball Tournament. Meetings may be scheduled at other times at the discretion of the president.

### **Section 2 – Board of Directors Meetings**

The Board of Directors shall meet as often as deemed necessary to administer their business. Meetings shall be called by the president. Notice of at least one week should be given to all members as to the time, place and agenda.

## **ARTICLE VII - ELECTIONS AND APPOINTMENTS**

### **Section 1 - Election of Officers**

Election of officers shall be at the conclusion session of the July meeting.

### **Section 2 - New Officers**

All newly elected officers shall take office at the meeting of the Board of Directors following the July meeting. Transfer of offices or officers should be made as orderly as possible. Incoming officers should be advised of current business of that office in writing, submitted with all records on election.

### **Section 3 - Election of Officers**

The president shall serve a one-year term and not be eligible for re-election. The vice president shall succeed to the office of president in order to retain organizational stability. The secretary-treasurer shall succeed the office of vice president. The secretary-treasurer will be elected by the members of the NMADA at the July meeting.

### **Section 4 – Elections and Vacancies**

The Board of Directors of the NMADA shall serve as the nominating committee for all general elections and all vacancies on the Board of Directors.

### **Section 5 - Special Awards**

There shall be one major award presented annually to a member of the Association: The New Mexico Athletic Director of the Year Award. This award will be presented at the July meeting to the outgoing president of the NMADA. The recipient of this award shall also receive the New Mexico State Award of Merit from the NIAAA.

## **ARTICLE IX - ORGANIZATIONAL RELATIONSHIPS**

### **Section 1 - Relationships**

Group organizational relationships shall exist with all educational and administrative groups.

### **Section 2 - Correlation**

The constitution and proceedings of the NMADA shall be consistent with the fundamental purpose of the New Mexico Activities Association.

### **Section 3 – Appeal process**

The Board of Directors of the NMADA shall serve as the review board for all appeals.

Supplement – Mission and Core Values - The following mission and core values were adopted by the general membership on March 8, 2007

## **NMADA MISSION AND CORE VALUES**



### **NMADA MISSION:**

The NMADA is committed to the individual and organizational development of interscholastic athletics leaders in the state of New Mexico.

### **NMADA CORE VALUES:**

- I. To promote professional growth, image, unity, and fellowship of all members.
- II. To support academic excellence, the educational integrity of interscholastic athletic programs, and cooperate with the administrative head in the administration of those programs.
- III. To assist and cooperate with state organizations (NMAA, NMHSCA, NMOA, etc.) in maintaining their goals and objectives and to promote uniformity in athletic policies in New Mexico.
- IV. To improve athletic understanding and relationships throughout the state of New Mexico, especially through close working relationships with related organizations.