



NMAA Member School Post-Season Policies

Please ensure that the adopted salary caps for event personnel are followed which were adopted by the NMAA Board of Directors for the 2010-2011 school year.

NMAA Summary of Member Schools' Financial Responsibilities:

District Financial Reports:

- Volleyball and Basketball: District Chairperson is responsible for report and monies.
- Wrestling: It is the discretion of the district to determine ticket process. No financial report is due to the NMAA.
- All other sports do not require a district financial report.
- Districts will provide their own tickets for these contests.

1st Round of State:

- All classes of Basketball: Host Athletic Director is responsible for financial report, money due to the NMAA, and the return of unused NMAA tickets to the NMAA.
- Soccer/ Baseball: If admission is charged, ticket price will be \$5.00. The host school is responsible for all costs, including officials' fees. The host school keeps all profit after expenses are paid. No financial report is due to the NMAA.

Football

- 6-man and 8-man Football: Host school Athletic Director is responsible for financial report, money due to the NMAA and the return of unused NMAA tickets to the NMAA.
- 11-man Football: Host school Athletic Director is responsible for financial report, money due to the NMAA, and the return of unused NMAA tickets to the NMAA.

Note: The NMAA will send tickets to the host school for all football playoff games and 1st Round of State games in volleyball and basketball. These tickets must be used and reconciled accurately. All ticket stubs and unused tickets must be sent back to the NMAA. Schools are not allowed to use their own tickets for these contests.

Complimentary Passes ALL SPORTS EXCLUDING BASKETBALL

Coaches/Administrators:

Complimentary admission will only be granted to coaches and administrators who meet the following requirements:

- Coaches and administrators of NMAA member schools must present two forms of identification (driver's license and school ID) at the complimentary entrance. They must also sign in on the VIP list provided at the complimentary entrance.
- Coaches will only be permitted complimentary admission to the sport(s) that they coach.
- Coaches and administrators will only be permitted complimentary admission if they have an MVP account on the NMAA website. This account must be created prior to the first contest of the season.
- **Complimentary admission will NOT be granted to spouses, children, guests, etc. of coaches and administrators.**

Officials:

Complimentary admission will only be granted to officials who meet the following requirements:

- NMOA officials must present one form of identification (driver's license), and their NMOA membership card at the complimentary entrance.
- Officials will only be permitted complimentary admission to the sport(s) in which they officiate.

Pre-sale of Tickets for Post-Season Events

The host school may choose to pre-sell tickets to post-season events. If pre-sales occur the following procedures must be followed:

- Ticket prices may not be altered in any way. Additional charges for reserve tickets may not be assessed.
- Only 50% of the available seating capacity may be pre-sold. Thirty percent (30%) may be sold by the host school and 20% may be sold by the visiting school.
- The remaining 50% of the tickets will be sold when doors open prior to the event.
 - Example:
 - Seating Capacity: 1000
 - Host site pre-sale: 300
 - Visitors pre-sale: 200
 - General admission: 500
- The Athletic Directors from both schools (host and visitor) will communicate regarding pre-sales, but the final decision is that of the host school.
- The host school's Athletic Director is responsible for:
 1. Completing the financial report
 2. The pre-sale of tickets
 3. Money due to the NMAA in **one check**

4. Return of unused NMAA tickets to the NMAA.