



# NEW MEXICO THESPIANS™

AN EDUCATIONAL THEATRE ASSOCIATION AFFILIATE

Dear Theatre Director;

Here is the information for the 2020 High Desert Thespians Theatre Festival. We will be using the NEW forms that will be used at the National Festival and will be offering all of the same I.E.'s available for Nationals.

## ***THE KEY POINTS:***

**THE DATES:** January 16, 17, and 18 2020

- **Thursday, January 16<sup>th</sup>, 3:00pm - 9:30 pm**
- **Friday, January 17<sup>th</sup>, 8:30 am - 11:00 pm**
- **Saturday, January 18<sup>th</sup>, 8:00 am - 4:00 pm**

**WHERE:** Rio Rancho High School

## **REGISTRATION INFORMATION:**

- NO registrations accepted after **December 13<sup>th</sup>**.
- Can **NOT** register a student without providing the title of the show for their IE. Blank titles will be removed from your list and you will be notified.
- Students may compete in TWO IE's (maximum)
- If you have a student who is available and willing to volunteer for Festival activities (eg; time keeper for IE's) please mark an "x" in the volunteer column of the spreadsheet
- Adjustments (ie; change in show title, switch categories, adjust group/duo cast, etc) are allowed **after 5 pm on December 13<sup>th</sup>** for a \$5 per change fee.
- Payment or PO must be received **before** registration is **complete**. If payment or PO is not received you will **not** be registered.
- Please turn in the following forms when you check in at the festival in January;
  - Each participants Code of Conduct forms
  - Each participants Consent and Acceptance forms
- Submit the following electronically by emailing a copy to [registration@nmstf.org](mailto:registration@nmstf.org):
  - Registration Cover Sheet
  - The One Act Festival Registration
  - Registration Spreadsheet (**must be filled in electronic version, will not accept scanned spreadsheets**)

## ***REGISTRATION FEES:***

- School Fee \$50
- Student registration \$25 per student
  - Includes workshops and Festival T-shirt
- Individual Events (IE's) \$10 per event.
  - Individual Events includes; Monologue, Duet Scene, Group Scene, Solo Musical Theatre, Duet Musical Theatre, Group Musical Theatre, Short Film, Costume Construction, Costume Design, Lighting Design, Scenic Design, Sound Design, Stage Management, and Theatre Marketing.
  - Participant must be at least a sophomore level student.
  - Only qualifying registered Thespians will be allowed to compete at Nationals in June. Please mark an X on the spreadsheet under the "Registered Thespians" column for those students that qualify.

- College Auditions \$0 per student
  - Must be senior level student who plans on majoring in the theatre field (Performance, Technical, or Education)
  - No cost to participate but there will be limited spots available.
  - Please list them as College Audition in your spreadsheet under “IE Category”
- Chaperone \$0
  - Please list all Chaperones in the spreadsheet and list them as Chaperone under “IE Category” Chaperones can attend at no cost
  - Chaperones have the option of purchasing a T-shirt at \$10. Please list size in spreadsheet

***REQUIREMENTS:***

All students are required to sign a Code of Conduct and Consent and Acceptance form which the Troupe Sponsor must have available in case of any issues.

All Sponsors are required to have their schools emergency medical response forms for their students.

All students will be engaged as participants or workers in workshops or individual events for every time slot, hanging out will not be allowed.

***HIGHLIGHTS:***

- Students whose performance receives the highest rating and are registered with International Thespian Society by January 16<sup>th</sup> will be eligible to perform their Individual Event at the International Thespian Festival in June 2018.
- One Act Competition will award 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> places for both Athens and Sparta divisions, as well as, any individual awards a school may have earned at the One Act competition.
- And of course workshops, workshops, workshops. Suggest away and offer up if you have a specialty you might share. Chaperones are welcome to lead workshops. Please email [Damon.Carbajal@yahoo.com](mailto:Damon.Carbajal@yahoo.com) if you are interested in leading workshops.

If you have any questions about the Thespian Festival please send an email to [info@nmstf.org](mailto:info@nmstf.org).

Thank you on behalf of;  
 New Mexico Activities Association  
 New Mexico Educational Theatre Association

# High Desert Thespian Festival 2020

## *REGISTRATION COVER SHEET*

SCHOOL: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

SPONSOR'S NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

ALTERNATE CONTACT PHONE, CELL: \_\_\_\_\_

PRINCIPAL'S NAME: \_\_\_\_\_

PRINCIPAL'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TROUPE NUMBER: \_\_\_\_\_ NUMBER OF STUDENTS ATTENDING: \_\_\_\_\_

NUMBER OF CHAPERONES ATTENDING: \_\_\_\_\_ Check if invoice is needed:

### **REGISTRATION DEADLINE IS December 13th, 2019.**

	<i>Amount</i>
School Fee (\$50)	
Student tuition (\$25 Includes cost of t-shirt and workshops) × _____ students	
IE's (\$10) × _____	
College Auditions (\$0 Please enter a number for count purposes) × _____	
Chaperone registration (\$0 Please enter a number for count purposes) × _____ Chaperone t-shirt (\$10 optional) × _____	
<b>TOTAL enclosed</b>	

Make check payable to **Educational Theatre Association of NM**. Send to:

New Mexico Educational Theatre Association  
P.O. Box 92495  
Albuquerque, NM 87199

Questions: [info@nmstf.org](mailto:info@nmstf.org)

Contact #: 505-226-2916 cell

# ACCOUNTABILITY

***The success of New Mexico's State Thespian Conference depends on the cooperation of each delegate, sponsor and chaperone in attendance. Please, make copies of your emergency medical form and code of conduct for each member of your delegation, student or adult. Although you will not be required to submit medical forms with the rest of your registration materials, you should have them with you for your personal use and carry it with you throughout the Conference. Please use your school forms or request a blank form from Richard Hogle if you are unable to get your school form.***

***The following are clarifications regarding the Thespian Code of Conduct (see page 5). Please read them carefully and share them with the other chaperones from your school:***

1. The State Thespian Conference is an educational event exclusively for high school students, their teachers, and chaperones.
2. Thespian sponsors or their designees must attend the Conference with their delegations. All students must be chaperoned by an adult (21 or older) for the entire Conference. One chaperone per ten students is required. All adults planning to attend the Conference in any capacity must be registered.
3. All sponsors and chaperones must take full responsibility for the conduct of their delegation during the State Conference. This includes audience behavior during the performances as well as behavior in the hotels, classrooms, elevators, lounges, etc.
4. Please remind your delegates that cameras are not permitted in any performance area. Delegates arriving with cameras will be required to leave them outside of the performance area.
5. Please remind your students that Santa Fe University of Art and Design property is not to be removed from any performance area or building.
6. Delegates may not leave the school without permission from a sponsor or chaperone.
7. Please remind delegates that badges must be worn at all times and must be visible for admission to all Conference events. Misconduct may result in badges being taken away by an NMedTA or Santa Fe University of Art and Design.
8. Security personnel will be on duty at all times at Santa Fe University of Art and Design. In case of an emergency, notify the security or a staff member.
9. Please make sure that your delegates use only the areas of the buildings and grounds that are designated for Conference use.

# CENSORSHIP POLICY

***"The Educational Theatre Association opposes any censorship that silences the expression of ideas and that may seek to impose boundaries on ideas in the world of dramatic literature."***

Accordingly, NMedTA is not responsible for nor does it censor choices of material presented at NMedTA sponsored events. It is the responsibility of the sponsors to guide their students in choosing what they experience at these events. Likewise, troupe sponsors bear the responsibility for the material their students present at NMedTA sponsored events. While NMedTA understands that different areas and people have different standards of appropriate play content, NMedTA wishes to give equal opportunity to artistic expression and audience sensitivity. Therefore, NMedTA suggests careful sponsor and director discernment, as well as approval from the producing school's administration. If a selection contains material that would be rated beyond PG13, indicate so on the Individual Event registration form.

# CODE OF CONDUCT

*In order to make the Conference a positive experience for all those involved, we require that you sign the Code of Conduct below and return it to your sponsor. Please take this code seriously as it will be enforced.*

- I realize that being able to attend the Conference is a privilege.
- I realize that I am representing my troupe, my school, and my community, and will behave accordingly.
- I will not bring or use drugs, alcohol, or tobacco. I understand that breaking this rule will result in my immediate removal from the Conference and a referral to my school administrator.
- I realize that proper attire (including shoes) must be worn at all times during the Conference. I will wear clothes suitable for participation in workshops and activities and dress appropriately at all times.
- I will not bring any food or drink to Conference areas, and will pick up any trash I see.
- I will attend Conference events and support all performers.
- I will be attentive and cooperative at all times. I will respect all Conference participants, hotel personnel, and school staff. I realize that rudeness will not be tolerated.
- I will not bring a radio, recorder, CD or other media player into any room, unless it is required for participation **and I will not text or use other forms of communication during an event.**
- I will not take flash photographs in the theatre at any time.
- If I arrive late for a performance, I will wait *quietly* in the lobby for an appropriate time to enter.
- I will stay in authorized areas of the school at all times and will not leave school grounds without permission from my sponsor.
- I will treat all workshop leaders as professionals, with courtesy and respect. I realize that leaders have the right to collect my badge, remove me from the room, and report me to the State Board for discipline if I am rude, uncooperative, or disrespectful.
- I will not destroy, damage, take, or rearrange any property that does not belong to me. I accept financial responsibility for any damage or loss caused by me. I will report accidental damaged to the proper official immediately.
- I realize that any student who does not follow this code will be sent home without a refund of fees and that any student who is sent home must be picked up by a parent or guardian.
- I realize that any student or troupe causing a disturbance on site or failing to participate in Conference activities will not be allowed to attend the Conference next year and will be reported to the proper administrator.

I agree to comply with all of the rules printed in the Code of Conduct above.

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Parent's Emergency Phone Number

**SPONSORS, MUST HAVE COMPLETED FORMS FOR EACH STUDENT WITH THEM AT THE CONFERENCE**

# Consent and Acceptance Form

The 2020 High Desert Thespian Theatre Festival requires that this form is completed for each delegate (students and adults) attending The High Desert Thespian Theatre Festival at Rio Rancho High School. If a Delegate is a minor (under 18), a parent or legal guardian must complete this form. The health center will not treat adults. The cost of medications will be charged to the Delegate. If you substitute a Delegate, you must supply a new completed health form. Type or print legibly. Enter Delegate's name exactly as it appears on the registration form.

## Delegate information

\_\_\_\_\_  
Delegate's first name (as on registration form)                      Last name                      Gender

\_\_\_\_\_  
Thespian troupe #                      High school                      Delegate's birth date

\_\_\_\_\_  
Home address (street, city, state, zip)                      Phone number

\_\_\_\_\_  
Name of parent/guardian/next of kin                      Phone number

\_\_\_\_\_  
Name of additional emergency contact (1)                      Phone number

\_\_\_\_\_  
Name of additional emergency contact (2)                      Phone number

\_\_\_\_\_  
Name of troupe director or chaperone attending High Desert Thespian Theatre Festival

\_\_\_\_\_  
Allergic reactions to

\_\_\_\_\_  
Medications presently being taken

Any past illnesses or other information that would be useful in the event medical treatment is necessary:

\_\_\_\_\_  
Please read the following and sign.

### I CONSENT TO MEDICAL TREATMENT.

The undersigned hereby gives permission and consents to The High Desert Thespian Conference and its Organizers to provide routine first aid, supervise the self-administration of over-the-counter and prescription medications and to seek medical assistance and/or treatment on behalf of the Delegate in the event that an illness or injury requiring such medical assistance and/or treatment occurs while the Delegate is attending or participating in The High Desert Thespian Conference event. In the event that reasonable attempts to contact the individuals listed above are unsuccessful, the undersigned hereby authorizes and consents to

(1) the administration of any treatment deemed necessary by the physician listed below or, if unavailable, such other licensed physician or other healthcare provider as may be available and (2) the transfer of the Delegate to the nearest hospital or other medical facility for emergency medical evaluation, care, and treatment. The indemnification in Section I below shall expressly cover any claims related to the actions by The New Mexico Thespian Conference, its Organizers in (a) providing such routine first aid or supervision and (b) seeking such medical evaluation, care and treatment, and in providing any information reasonably requested by such emergency medical providers for purposes of providing or billing for such services.

\_\_\_\_\_  
Signature of Delegate's parent and/or legal guardian                      Date                      Signature of Delegate

### Family physician

\_\_\_\_\_  
Name

\_\_\_\_\_  
A.C./phonenummer

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/state/zip

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Prescription Insurance

\_\_\_\_\_  
Rx Group#

\_\_\_\_\_  
RxBin#

\_\_\_\_\_  
ID#

### I. RELEASE & INDEMNIFICATION

The undersigned hereby releases and agrees to indemnify, save and hold harmless The High Desert Thespian Theatre Festival, the Educational Theatre Association, its programs, and other Group Affiliates, the Board of Regents of the University of New Mexico and all respective officers, employees, agents and representatives of the aforementioned entities (each an "Organizer" and collectively the "Organizers") from and against a ny and all claims, demands, causes of actions, losses, liabilities, judgments, damages, costs and expenses (including reasonable attorneys' fees) resulting from the Delegate listed above participating in The High Desert Thespian Theatre Festival event. The undersigned shall give each Organizer prompt written notice of any claim or facts or circumstances that might give rise to any claim for indemnification. The undersigned further agrees to be responsible for Delegate while traveling to and from The High Desert Thespian Theatre Festival event including any expenses incurred by the Delegate, caused by the Delegate and/or any personal injuries which may occur to the Delegate. The undersigned authorizes the Delegate to be released to the Troupe Director or Chaperone listed on Page 1 of this form.

### II. RULES AND REGULATIONS

The undersigned agrees that the Delegate shall abide by The High Desert Thespian Theatre Festival security rules and regulations and those of the Organizers. The undersigned understands that, if the Delegate violates any of The High Desert Thespian Theatre Festival security rules and regulations or those of the Organizers, the Delegate may be returned home, and undersigned (or other parents and/or legal guardians) may be financially responsible for all necessary costs incurred while sending Delegate home. The undersigned also understands that The High Desert Thespian Theatre Festival event registration fees cannot be refunded after September 20<sup>th</sup>.

### III. PHOTO/VIDEO RELEASE

The undersigned irrevocably consents to being photographed or being recorded by means of video or audio tape recording by the Organizers, or a designated representative of the Organizers. These photographs and/or recordings can be used, without compensation to undersigned and/or the Delegate, in any public display, publication or media, or website, or in any manner or form, and at any time by the Organizers in promotion of the mission to promote the theatrical arts and have theatre arts recognized in all phases of education. The undersigned releases the Organizers, and their employees, agents, representatives, associate, Board of Director members, and consultants from any liability in connection with the use of such photographic, video and/or audio materials.

### IV. AUTHORIZATION

I consent to the use or disclosure of protected health information by The High Desert Thespian Theatre Festival, or its Organizers, or any third party health care provider, for the purpose of analyzing, diagnosing, and providing treatment to the above stated Delegate, obtaining payment for health care services rendered or to be rendered, or to conduct health care operations. A copy of this consent is as valid as the original. I authorize my insurance benefits to be paid directly to The High Desert Thespian Theatre Festival, or its Organizers, or any third party health care provider. I assume full responsibility for and agree to pay for all services rendered or to be rendered. I understand I have a right to receive a copy of this consent upon request and to revoke this consent in writing at any time except to the extent that The High Desert Thespian Theatre Festival, or another third party health care provider, has taken action in reliance on this consent. This authorization is valid one year from the date signed or through the term of coverage of the policy, and during the required period to process the claims.

\_\_\_\_\_  
Signature of Delegate's parent and/or legal guardian      Date

\_\_\_\_\_  
Signature of Delegate      Date

# ***DISTINGUISHED SENIOR AWARDS***

The Chapter Distinguished Senior Awards will be presented to two graduating seniors who are inducted Thespians and members of an active Thespian troupe as determined by the records of the association at the time of nomination. The finalists will be interviewed during the NM Thespian Conference IE Callback session by the NM Thespian Board Award Committee and the winners will be presented with a cash award at the Showcase.

Each active Thespian troupe may nominate two seniors for the award: one actor and one tech. Nominees will be selected based on their contributions to all aspects of the school and troupe's theatre program: on-stage, off-stage, troupe activities, honors, community outreach, etc. Nominees must be planning to continue their arts education after they graduate and hold a minimum 2.75 GPA. The school's troupe sponsor will submit the nominations to the chapter using a form created by the association. The completed application forms are due December 13, 2019. Please forward forms to [veisaacs@centurylink.net](mailto:veisaacs@centurylink.net).

The nominees and their troupe sponsor must attend the chapter Festival or festival to receive the award.

## **EdTA/ITS Chapter Distinguished Senior Award Nomination for 2019-2020**

Submit this Cover sheet and nomination materials to the chapter chairperson.

Due December 13, 2019

Send to [veisaacs@centurylink.net](mailto:veisaacs@centurylink.net)

### **Nominee Information**

Name \_\_\_\_\_

Troupe Number \_\_\_\_\_

School \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### **Nominator's Information (Troupe Sponsor)**

Name \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

I give my permission to duplicate this form for use by the judging committee.

Signed \_\_\_\_\_ Sponsor

### **Attach this cover sheet to the following:**

Please list information on the nominee's participation in the school's theatre and Thespian activities in a one page resume format. Include these areas:

1. Nominee's name, troupe number, sponsor name (in case it is separated from this sheet)
2. On-stage activities/roles
3. Off-stage activities/crew work
4. Thespian troupe activities/offices
5. Honors, theatre and other
6. Other: e.g., State ITS, Community theatre related activities, service.

In addition, attach a letter of recommendation, no more than one-page in length.

Please type all nomination materials.

The selection committee chair will forward a copy of this form to the EdTA Home Office for verification of membership status and eligibility.