



**NEW MEXICO
THESPIANS™**

AN EDUCATIONAL THEATRE ASSOCIATION AFFILIATE



UNM

COLLEGE of FINE ARTS

Dear Theatre Director;

This year we are merging the Thespian Festival with the One-Act Festival to create one fantastic festival, the High Desert Thespian Festival and NMAA One Act Production Competition, hosted by the University of New Mexico Theatre and Dance Department. The theme for this year's festival is **We Will Be Found**. The festival will take place at the College of Fine Arts on the University of New Mexico campus in Albuquerque, New Mexico.

THE KEY POINTS:

THE DATES: October 25, 26, 27, and 28 2017

- **Wednesday, October 25th, 4:00 pm – 10:30 pm**
- **Thursday, October 26th, 8:00 am – 10:00 pm**
- **Friday, October 27th, 8:00 am – 11:00 pm**
- **Saturday, October 28th, 8:30 am – 4:30 pm**

WHERE: University of New Mexico, College of Fine Arts

REGISTRATION INFORMATION:

- NO registrations accepted after **September 22nd**. After this point, no additions or switches can be made. **Only removals will be allowed.**
- Can **NOT** register a student without providing the title of the show for their IE. Blank titles will be removed from your list and you will be notified.
- Students may compete in TWO IE's (maximum) or ONE IE and One Act Play Competition
- If you have a student who is available and willing to volunteer for Festival activities (eg; time keeper for IE's) please mark an "x" in the volunteer column of the spreadsheet
- No adjustments (ie; change in show title) allowed after 5 pm on September 22nd.
- Payment or PO must be received **before** registration is **complete**. If payment or PO is not received you will **not** be registered.
- What to mail in or bring to festival with you to Festival;
 - Each participants Code of Conduct forms
 - Each participants Consent and Acceptance forms
- Submit the following electronically by emailing a copy to Chris7704@me.com;
 - Registration Cover Sheet
 - Registration Spreadsheet (must be filled in electronically, will not accept scanned spreadsheets)
 - The One Act Festival Registration
 - Community Standards and Copyright Compliance Form

REGISTRATION FEES:

- School Fee \$50
- Student registration \$35 per student
 - Includes attendance to the festival, workshops and Festival T-shirt
- Individual Events (IE's) \$10 per event.
 - Individual Events includes; Monologue, Duet Scene, Group Scene, Solo Musical Theatre, Duet Musical Theatre, Group Musical Theatre, Short Film, Costume Construction, Costume Design, Lighting Design, Scenic

- Only qualifying registered Thespians will be allowed to compete at Nationals in June. Please mark an X on the spreadsheet under the “Registered Thespian” column for those students that qualify.
- College Auditions \$0 per student
 - Must be senior level student who plans on majoring in the theatre field (Performance, Technical, or Education)
 - No cost to participate but there will be limited spots available.
 - Please list them as College Audition in your spreadsheet under “IE Category”
- One Act Play Participant \$15 per participant
 - Include all performers and technician (e.g.; stage crew, stage manager, light board op, sound board op, etc.)
 - Designers and directors do not need to be counted in this number
 - If your group is a registered Thespian troupe with EdTA and you would like your performance to be considered to represent New Mexico at International Thespian Festival please check the appropriate boxes on the form
 - The Community Standard and Copyright Compliance form needs to be filled out by an administrator or superintendent
- Chaperone \$0
 - Please list all Chaperones in the spreadsheet and list them as Chaperone under “IE Category” Chaperones can attend at no cost
 - Chaperons have the option of purchasing a T-shirt at \$10. Please list size in spreadsheet

REQUIREMENTS:

All students are required to sign a Code of Conduct, schools emergency forms, and Consent and Acceptance form which the Troupe Sponsor must have available in case of any issues.

All Sponsors are required to have their schools emergency medical response forms for their students.

All students will be engaged as participants or workers in workshops or individual events for every time slot, hanging out will not be allowed.

HIGHLIGHTS:

- Students whose performance receives the highest rating and are registered with International Thespian Society by October 24th will be eligible to perform their Individual Event at the International Thespian Festival in Nebraska in June 2018.
- One Act Competition will award 1st, 2nd, and 3rd places for both Athens and Sparta Division. Any Thespian troupes competing may also choose to be considered to represent NM Thespians as our Chapter Select Performance at International Thespian Festival.
- And of course workshops, workshops, workshops. Suggest away and offer up if you have a specialty you might share. Chaperones are welcome to lead workshops. Please email Damon.Carbajal@yahoo.com if you are interested in leading workshops.

If you have any questions regard the One-Act Festival please contact Juli Hendren at juli@tricklock.com.

If you have any questions about the Thespian Festival please contact Chris Gonzales at chris7704@me.com.

Thank you on behalf of;
 New Mexico Activities Association
 University of New Mexico Theatre and Dance Department
 New Mexico Theatre Education Association

The One Act Festival Registration

The One Act Festival portion of the High Desert Thespian Festival and NMAA One Act Production Competition, Hosted by the University of New Mexico Theatre and Dance Department will take place October 27th all day and 28th in the afternoon. There are slots for **20 One Act performances**. All performances must be under 35 minutes. This includes a 5 minute cross over for strike and set up. Schools must share this 5-minute crossover time for strike and set-up. If you need more time for set up or strike it must come from your 35 minutes slot.

Registration fees for the One Act Festival will be \$15 per attendee and One Acts will be scheduled on a first come, first serve basis. Once you have registered your school and production, UNM staff will contact you regarding technical requirements, logistics, schedule, rules, and any additional questions you may have.

School _____

Number of participants attending _____

Theatre teacher/contact person _____

Contact person's email and phone number _____

Check any of the following that applies;

- Would like to be considered for Chapter Select performance at International Thespian Festival in Lincoln, NE (must be a register Thespian troupe with EdTA). For more information or if you would like to become a troupe please email Chris7704@me.com.

If you have any questions, feel free to email Juli Hendren at juli@tricklock.com and she will be happy to help you out.

See full One Act Production Rules posted to the NMAA web site at www.nmact.org; click "Activities".

2017-18 High Desert Thespian Festival,
hosted by the University of New Mexico
Theatre and Dance Department
REGISTRATION COVER SHEET

SCHOOL: _____

ADDRESS: _____

CITY: _____ ZIP: _____

SPONSOR'S NAME: _____

E-MAIL: _____

DAYTIME PHONE: _____ FAX: _____

ALTERNATE CONTACT PHONE, CELL: _____

PRINCIPAL'S NAME: _____

PRINCIPAL'S SIGNATURE: _____ DATE: _____

TROUPE NUMBER: _____ NUMBER OF STUDENTS ATTENDING: _____

NUMBER OF CHAPERONES ATTENDING: _____

REGISTRATION DEADLINE IS SEPTEMBER 22, 2017.

| | <i>Amount</i> |
|---|---------------|
| School Fee (\$50) | |
| Student tuition (\$35 Includes cost of t-shirt and workshops) × _____ students | |
| IE's (\$10) × _____ | |
| College Auditions (\$0 Please enter a number for count purposes) × _____ | |
| One Act Play Participants (\$15 per participant. Include run crew in this total) × _____ | |
| Chaperone registration (\$0 Please enter a number for count purposes) × _____ Chaperone t- shirt (\$10 optional) × _____ | |
| TOTAL enclosed | |

Make check payable or PO to **New Mexico Educational Theatre**

Association. Send to:

Christopher Gonzales

P.O. Box 92495

Albuquerque, NM 87199

Questions: Chris7704@me.com

Contact #: 505-228-3031 cell

New Mexico State Thespian Code of Conduct

ACCOUNTABILITY

The success of High Desert Thespian Festival depends on the cooperation of each delegate, sponsor, and chaperone in attendance. Please, make copies of your emergency medical form and code of conduct for each member of your delegation, student or adult.

Although you will not be required to submit medical forms with the rest of your registration materials, you should have them with you for your personal use and carry it with you throughout the Festival. Please use your school forms or request a blank form from Christopher Gonzales if you are unable to get your school form.

The following are clarifications regarding the Thespian Code of Conduct. Please read them carefully and share them with the other chaperones from your school:

1. The High Desert Thespian Festival is an educational event exclusively for high school students, their teachers, and chaperones.
2. Thespian sponsors or their designees must attend the Festival with their delegations. All students must be chaperoned by an adult (21 or older) for the entire Festival. One chaperone per ten students is required. All adults planning to attend the Festival in any capacity must be registered.
3. All sponsors and chaperones must take full responsibility for the conduct of their delegation during the State Festival. This includes audience behavior during the performances as well as behavior in the hotels, classrooms, elevators, lounges, etc.
4. Please remind your delegates that cameras are not permitted in any performance area. Delegates arriving with cameras will be required to leave them outside of the performance area.
5. Please remind your students that University of New Mexico property is not to be removed from any performance area or building.
6. Delegates may not leave the school without permission from a sponsor or chaperone.
7. Please remind delegates that badges must be worn at all times and must be visible for admission to all Festival events. Misconduct may result in badges being taken away by an NMedTA or University of New Mexico staff.
8. Security personnel will be on duty at all times at University of New Mexico. In the case of an emergency, notify the security or a staff member.
9. Please make sure that your delegates use only the areas of the buildings and grounds that are designated for Festival use.

CENSORSHIP POLICY

“The Educational Theatre Association opposes any censorship that silences the expression of ideas and that may seek to impose boundaries on ideas in the world of dramatic literature.”

Accordingly, NMedTA is not responsible for nor does it censor choices of material presented at NMedTA sponsored events. It is the responsibility of the sponsors to guide their students in choosing what they experience at these events. Likewise, troupe sponsors bear the responsibility for the material their students present at NMedTA sponsored events. While NMedTA understands that different areas and people have different standards of appropriate play content, NMedTA wishes to give equal opportunity to artistic expression and audience sensitivity. Therefore, NMedTA suggests careful sponsor and director discernment, as well as approval from the producing school's administration. If a selection contains material that would be rated beyond PG13, indicate so on the Individual Event registration form.

CODE OF CONDUCT

In order to make the Festival a positive experience for all those involved, we require that you sign the Code of Conduct below and return it to your sponsor. Please take this code seriously as it will be enforced.

- I realize that being able to attend the Festival is a privilege.
- I realize that I am representing my troupe, my school, and my community, and will behave accordingly.
- I will not bring or use drugs, alcohol, or tobacco. I understand that breaking this rule will result in my immediate removal from the Festival and a referral to my school administrator.
- I realize that proper attire (including shoes) must be worn at all times during the Festival. I will wear clothes suitable for participation in workshops and activities and dress appropriately at all times.
- I will not bring any food or drink to Festival areas and will pick up any trash I see.
- I will attend Festival events and support all performers.
- I will be attentive and cooperative at all times. I will respect all Festival participants, hotel personnel, and school staff. I realize that rudeness will not be tolerated.
- I will not bring a radio, recorder, CD or other media player into any room unless it is required for participation **and I will not text or use other forms of communication during an event.**
- I will not take flash photographs in the theatre at anytime.
- If I arrive late for a performance, I will wait *quietly* in the lobby for an appropriate time to enter.
- I will stay in authorized areas of the school at all times and will not leave school grounds without permission from my sponsor.
- I will treat all workshop leaders as professionals, with courtesy and respect. I realize that leaders have the right to collect my badge, remove me from the room, and report me to the State Board for discipline if I am rude, uncooperative, or disrespectful.
- I will not destroy, damage, take or rearrange any property that does not belong to me. I accept financial responsibility for any damage or loss caused by me. I will report accidental damage to the proper official immediately.
- I realize that any student who does not follow this code will be sent home without a refund of fees and that any student who is sent home must be picked up by a parent or guardian.
- I realize that any student or troupe causing a disturbance on site or failing to participate in Festival activities will not be allowed to attend the Festival next year and will be reported to the proper administrator.

I agree to comply with all of the rules printed in the Code of Conduct above.

Print Student's Name

Student's Signature

Parent's Signature

Parent's Emergency Phone Number

SPONSORS MUST HAVE COMPLETED FORMS FOR EACH STUDENT WITH THEM AT THE FESTIVAL



Consent and Acceptance form

The 2017 High Desert Thespian Theatre Festival requires that this form is completed for each delegate (students and adults) attending The High Desert Thespian Theatre Festival at University of New Mexico. If a Delegate is a minor (under 18), a parent or legal guardian must complete this form. The health center will not treat adults. The cost of medications will be charged to the Delegate. If you substitute a Delegate, you must supply a new completed health form. Type or print legibly. Enter Delegate's name exactly as it appears on the registration form.

Delegate information

Delegate's first name (as on registration form) Last name Gender

Thespian troupe # High school Delegate's birth date

Home address (street, city, state, zip) Phone number

Name of parent/guardian/next of kin Phone number

Name of additional emergency contact (1) Phone number

Name of additional emergency contact (2) Phone number

Name of troupe director or chaperone attending High Desert Thespian Theatre Festival

Allergic reactions to _____

Medications presently being taken _____

Any past illnesses or other information that would be useful in the event medical treatment is necessary:

Please read the following and sign.

I CONSENT TO MEDICAL TREATMENT.

The undersigned hereby gives permission and consents to The High Desert Thespian Festival and its Organizers to provide routine first aid, supervise the self-administration of over-the-counter and prescription medications and to seek medical assistance and/or treatment on behalf of the Delegate in the event that an illness or injury requiring such medical assistance and/or treatment occurs while the Delegate is attending or participating in The High Desert Thespian Festival event. In the event that reasonable attempts to contact the individuals listed above are unsuccessful, the undersigned hereby authorizes and consents to

(1) the administration of any treatment deemed necessary by the physician listed below or, if unavailable, such other licensed physician or other healthcare provider as may be available and (2) the transfer of the Delegate to the nearest hospital or other medical facility for emergency medical evaluation, care, and treatment. The indemnification in Section I below shall expressly cover any claims related to the actions by The High Desert Thespian Festival, its Organizers in (a) providing such routine first aid or supervision and (b) seeking such medical evaluation, care and treatment, and in providing any information reasonably requested by such emergency medical providers for purposes of providing or billing for such services.

Signature of Delegate's parent and/or legal guardian

Date

Signature of Delegate

Date

Family physician

Name

A.C./phone number

Address

City/state/zip

Prescription Insurance

Rx Group #

Rx Bin #

ID #

I. RELEASE & INDEMNIFICATION

The undersigned hereby releases and agrees to indemnify, save and hold harmless The High Desert Thespian Theatre Festival, the Educational Theatre Association, its programs, and other Group Affiliates, the Board of Regents of the University of New Mexico and all respective officers, employees, agents and representatives of the aforementioned entities (each an "Organizer" and collectively the "Organizers") from and against any and all claims, demands, causes of actions, losses, liabilities, judgments, damages, costs and expenses (including reasonable attorneys' fees) resulting from the Delegate listed above participating in The High Desert Thespian Theatre Festival event. The undersigned shall give each Organizer prompt written notice of any claim or facts or circumstances that might give rise to any claim for indemnification. The undersigned further agrees to be responsible for Delegate while traveling to and from The High Desert Thespian Theatre Festival event including any expenses incurred by the Delegate, caused by the Delegate and/or any personal injuries which may occur to the Delegate. The undersigned authorizes the Delegate to be released to the Troupe Director or Chaperone listed on Page 1 of this form.

II. RULES AND REGULATIONS

The undersigned agrees that the Delegate shall abide by The High Desert Thespian Theatre Festival security rules and regulations and those of the Organizers. The undersigned understands that, if the Delegate violates any of The High Desert Thespian Theatre Festival security rules and regulations or those of the Organizers, the Delegate may be returned home, and undersigned (or other parents and/or legal guardians) may be financially responsible for all necessary costs incurred while sending Delegate home. The undersigned also understands that The High Desert Thespian Theatre Festival event registration fees cannot be refunded after September 20th.

III. PHOTO/VIDEO RELEASE

The undersigned irrevocably consents to being photographed or being recorded by means of video or audio tape recording by the Organizers, or a designated representative of the Organizers. These photographs and/or recordings can be used, without compensation to undersigned and/or the Delegate, in any public display, publication or media, or website, or in any manner or form, and at any time by the Organizers in promotion of the mission to promote the theatrical arts and have theatre arts recognized in all phases of education. The undersigned releases the Organizers, and their employees, agents, representatives, associate, Board of Director members, and consultants from any liability in connection with the use of such photographic, video and/or audio materials.

IV. AUTHORIZATION

I consent to the use or disclosure of protected health information by The High Desert Thespian Theatre Festival, or its Organizers, or any third party health care provider, for the purpose of analyzing, diagnosing, and providing treatment to the above stated Delegate, obtaining payment for health care services rendered or to be rendered, or to conduct health care operations. A copy of this consent is as valid as the original. I authorize my insurance benefits to be paid directly to The High Desert Thespian Theatre Festival, or its Organizers, or any third party health care provider. I assume full responsibility for and agree to pay for all services rendered or to be rendered. I understand I have a right to receive a copy of this consent upon request and to revoke this consent in writing at any time except to the extent that The High Desert Thespian Theatre Festival, or another third party health care provider, has taken action in reliance on this consent. This authorization is valid one year from the date signed or through the term of coverage of the policy, and during the required period to process the claims.

Signature of Delegate's parent and/or legal guardian

Date

Signature of Delegate

Date



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UNM COLLEGE of FINE ARTS

COMMUNITY STANDARD AND COPYRIGHT COMPLIANCE FORM

School, City, State

Play/Musical Title

Community Standards: I certify that the script and the staged performance of this play/musical have been carefully examined in its entirety as it is to be performed at any Thespian event by this school. The director has complied with the community standards of this school and corresponding districts, regions, state, etc. The production does not offend the moral standards of our community and it is appropriate for presentation by the students of our school.

Copyright: I certify that all necessary permission and/or licensing has been obtained from the owner of any and all rights, including copyright, of all music and images used at any Thespian event by this school. I also understand that the Educational Theatre Association is not responsible for obtaining any necessary permission or licensing of the music performed or images used by this school during the course of any Thespian event.

Date performance was examined: _____

Principal or Superintendent signature

Date

Note: Bring copies of this document to the Thespian event to share with the event director as needed.