

# **NMAA State Concert Band Contest Advisory Council** **(NSCBCAC) Responsibilities**

## **Statement of Purpose**

The purpose of the NSCBCAC is to provide professional content policies and make recommendations, which support the rules and regulations set forth by New Mexico Activities Association (NMAA), and provide New Mexico band programs an educationally sound and equitable State Concert Band Contest. (Edited 2/7/08)

## **Advisory Council Membership**

Membership shall consist of directors of schools who have participated in recent state concert band contests who represent a variety of populations, school sizes and geographic locations. The New Mexico Music Educators Association (NMMEA) Vice President of Bands selects the council members, chairs the council and is the liaison between NMMEA and NMAA. (Edited 2/7/08)

## **Original NSCBCAC Members (2004-2006)**

NMMEA Band VP: Aaron Fleming (Cibola HS 5A)  
NMAA Representative: Kristin Derr and Rudy Aragon  
District 1: Bob Myers (Cloudcroft HS, 1-2A)  
District 1: Chuck Gerheart (Cobre HS, 3A)  
District 3: Paul Montanari (Aztec HS, 4A)  
District 6: Henry Estrada (Los Lunas HS, 5A)  
District 7: Betsy Van Dyke (Madison MS)

## **2006-2007 NSCBCAC Members (every dist, every class)**

NMMEA Band VP: Chuck Gerheart (Cobre HS 3A)  
NMAA Representative: Kristin Derr and Rudy Aragon  
Site Host: Henry Estrada (Los Lunas HS 5A)  
District 1: Bob Myers (Cloudcroft HS 1A/2A)  
District 2: Matt Seltzer (Yucca JH)  
District 3: Paul Montanari (Aztec HS 4A)  
District 4: Pam Towry-Church (Cimarron HS 1A/2A)  
District 6: Bill Austell (Manzano Vista MS)  
District 7: Aaron Fleming (Cibola HS 5A)

## **2008-2009 NSCBCAC Members (every dist, every class)**

NMMEA Band VP: Joseph Flores (Ocate HS 5A)  
NMAA Representative: Kristin Derr  
Site Host 2007-2008: Aaron Fleming (Cibola HS 5A)  
Site Host 2009-2010: Henry Estrada (Los Lunas HS 5A)  
District 1: Chuck Gerheart (Cobre HS 3A)  
District 2: Keith Sacane (Yucca JH)  
District 3: Janet Isham (Kirtland Central 4A)  
District 4: Pam Towry-Church (Cimarron HS 1A/2A)  
District 6: Bill Austell (Manzano Vista MS)  
District 7: Aaron Fleming (Cibola HS 5A)  
Mid School: Chris Gerheart (Snell MS)

## **2009-2010 NSCBCAC Members (every dist, every class)**

NMMEA Band VP: Neil Swapp (Mayfield HS 5A)  
NMAA Representative: Kristin Derr  
Site Host 2009-2010: Henry Estrada (Los Lunas HS 5A)  
**Site Host 2011-2012: *undetermined (5/6/2009)***  
District 1 SW: Chuck Gerheart (Cobre HS 3A)  
District 2 SE: Keith Sacane (Yucca MS)  
District 3 NW: Paul Montanari (Kirtland Central 4A)  
District 4 NC: Pam Towry-Church (Cimarron HS 1A/2A)  
District 6 C: Bill Austell (Manzano Vista MS)  
District 7 Alb.: Steve Snowden (Jackson MS)  
Mid School: Chris Gerheart (Snell MS)

### **NSCBCAC Responsibilities**

1. Select contest location and host on a two year rotation, keeping State Contest in the central part of NM
2. Select contest judges and keep a log of judges on hand. Judges are to include one from each of the following levels: University/College, High School, and JH/Middle School. All judges should be from out of state.
3. Set forth judging criteria and provide judging sheet of said criteria.
4. Select contest size, number of bands, and establish and monitor invitational band standards using NMMEA district festival ratings.
5. Attend an annual meeting on Friday of the NMMEA All-State Festival & In-Service Conference.
6. Attend a summer meeting on Friday of the NMMEA Summer Board Meeting.
7. Create and maintain a list of qualified adjudicators from mid-school, high school and collegiate levels.
8. Vote on preferred judges for the upcoming Contest at the Summer meeting of the Advisory Council.

### **NMMEA State VP of Bands Responsibilities**

1. Select NSCBCAC Members which represent a variety of demographics and contest classifications.
2. Liaison between NSCBCAC and NMAA.
3. Provide list of eligible bands to NMAA after monitoring invitational band NMMEA district festival ratings.
4. Provide Annual Report to NMMEA Board of Directors at summer meeting.
5. Provide Annual Report to band directors at NMMEA state section meeting.

### **NMMEA District Presidents Responsibilities**

1. Communicate eligible participants, as set forth by the NSCBCAC, to the NMMEA Vice President of Bands immediately at the conclusion of their individual district festivals.

### **Contest Host Responsibilities**

1. Provide Check-In Area with runners, tables, and chairs.
2. Provide a Warm-Up room and performance stage.
3. Provide music stands and chairs.
4. Provide following Concert Percussion: 4 Timpani, Bass Drum, Xylophone, Vibraphone, Marimba, Orchestra Bells, Chimes, Tam-Tam or Gong (In good working condition).
5. Provide Photography Area and make risers available as necessary.
6. Provide Audio Taping Area.
7. Provide three judges tables and lamps, extension chords
8. Provide Stage Crew.
9. Provide announcer for band introductions. The announcer will also serve as the non-paid timing judge.
10. Provide runners for judges to shuttle judging folders back and forth from Check-In and to hospitality items.

11. Option to manage food and beverage service and keep profit earned.
12. Provide report to NMAA and NMMEA Vice President of Bands no later than one week after contest.
13. Provide door monitors for all performance public access areas.
14. Arrange for custodial services and communicate rate of pay for custodial services to NMAA at least two weeks prior to contest.
15. Submit custodial costs to NMAA for reimbursement no later than one week after the conclusion of the contest.

### NMAA Responsibilities

1. Make reasonable effort to secure sponsor for State Band Contest.
2. Manage contest entries (including classification verification) and communicate entries and classifications to host 16 days prior to contest.
3. Manage all monies (except school snack bars).
4. Secure three judges according to the contest guidelines. All judges will be selected directly from the list of qualified adjudicators created and maintained by the NSCBCAC. Preferred judges for the upcoming Contest will be voted upon by the Advisory Committee at their Summer meeting. The NMAA may attempt to secure other judges from the preferred list of qualified judges depending on availability. Every effort will be made to secure judges who have not served at this Contest for at least 2 years.
5. Mail and obtain contract from all judges.
6. Book and pay for judges' airfare or 48.5¢ per mile, which ever is less expensive.
7. Book and pay for judge's lodging (three nights).
8. Arrange and pay for judges' transportation to and from airport and while in town.
9. Coordinate judges' meals or provide a per diem of \$30 per day per judge.
10. Pay judge honorariums (½ day defined as 5 hours or less, 1 day defined as not more than 10 hours which excludes meal time allowance) ½ day rate of \$175 and 1 day rate of \$375. Any additional time requested at \$35 per hour. A total of 3 judges.
11. Meet with judges prior to the start of the contest. Advise judges that all ratings, I-V, may be used. Advise judges to use the provided tracking sheet. Ask judges to manage points wisely.
12. Pay for custodial service upon completion of the contest (one person at school district rate).
13. Pay host honorarium of \$300.
14. Manage NMAA Web State Concert Band Contest page including:
  - Map to contest site which also notes nearby restaurants and lodging
  - Registration form
  - Contest guidelines
  - Photography form
  - Performance audio recording form
  - Seating chart template
  - NMAA Contest Representative contact information
  - Band performance and warm-up times
  - contest results **posted** on the NMAA web page no later than the following Monday
  - NSCBCAC Responsibilities
  - Ratings and Rankings Matrix
  - State Band Contest History
15. Manage photography services and keep any profit.
16. Manage, and coordinate with host, audio taping services and keep any profit (one complimentary performance audio recording per band).
17. After receiving registrations, create performance schedule. All efforts should be made to schedule according to classification and to meet scheduling requests from directors.
18. Provide and manage contest Check-In.

19. Coordinate and provide a hospitality room for the judges and contest workers.
20. Provide three labeled judges envelopes for each ensemble. Each envelope should contain a labeled cassette tape for recorded comments, and an adjudication form.
21. Provide pencils and tape recorders for judges.
22. Collect (via runners) judges' folders, judges' ratings, and compile all results. Make available a band packet with scores, ratings, etc., to each band's director no later than 30 minutes after their performance.
23. Provide trophies and display at check-in and present trophies at ceremony immediately after contest.
24. Promote news media contest coverage.
25. Provide programs (one complimentary program per band). Secure program sponsors to defer costs of printing.
26. Program should include
  - a. Official letters from NMAA and/or NMMEA
  - b. Explanation of scoring system with a copy of the Rating and Ranking Matrix
  - c. Music program in order of performance; includes performance time, school and band name, musical selections, and director name
  - d. Advertisements and sponsorships
27. Option to sell NMAA State Concert Band Contest shirts, etc., and keep any profit.
28. Option to display sponsor banners in the entrance way (by check-in, not viewable from the performance area), and keep profit.

# Rating Matrix

The following chart indicates the five divisions in Roman Numerals. The chart will be used when three adjudicators are serving to determine the final rating. Point totals or averages are not used to determine the final rating.

<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>
111	122	133	144	155
112	123	134	244	255
113	124	135	344	355
114	125	233	444	455
115	222	234	445	555
	223	235	345	
	224	333	245	
	225	334	145	
		335		

## Ranking

Ranking for final awards will be determined by point totals and averages. The average point score (1-100) of the three judges will determine final ranking (1st, 2nd, or 3rd place) for each class or category.

99: I+	89: II+	79: III+	69: IV+	59: V+
98: I+	88: II+	78: III+	68: IV+	58: V+
97: I+	87: II+	77: III+	67: IV+	57: V+
96: I	86: II	76: III	66: IV	56: V
95: I	85: II	75: III	65: IV	55: V
94: I	84: II	74: III	64: IV	54: V
93: I-	83: II-	73: III-	63: IV-	53: V-
92: I-	82: II-	72: III-	62: IV-	52: V-
91: I-	81: II-	71: III-	61: IV-	51: V-
90: I-	80: II-	70: III-	60: IV-	50: V-